

FIG. 1

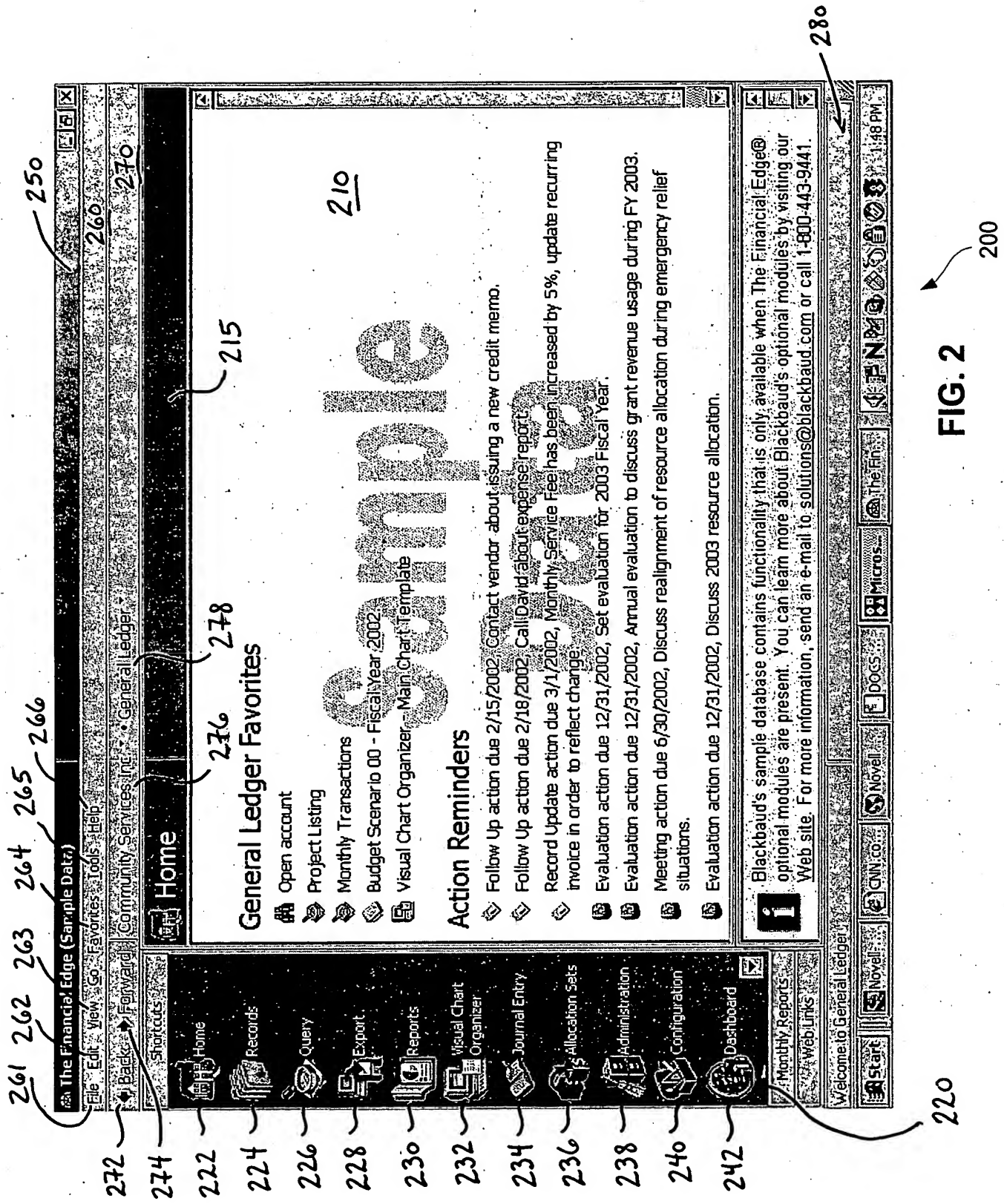


FIG. 2

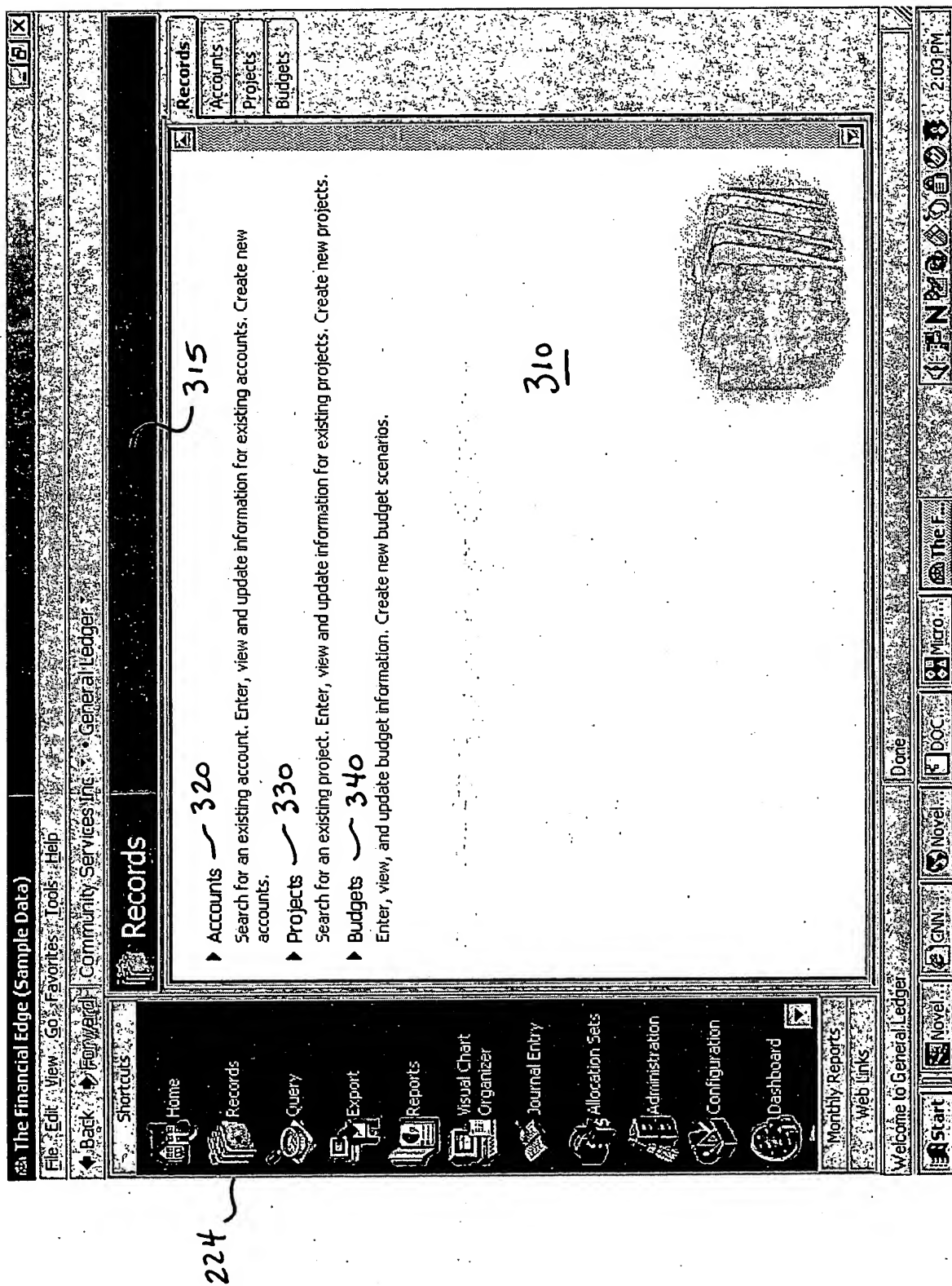


FIG. 3





514

512

New Account

File Edit View Account Favorites Tools Help

Save and Close

505

515

Account

Attributes

Budget

Notes

Default Transaction/Attributes

History of Changes

Account

524

522

530

540

520

550

Description

Active/Inactive

Cash flow

Working capital

Class

Default transaction codes

Code Name

Value

Mission

562

564

Spendable/Non-Spendable

Performance

Press F7 for GL account lookup. Shift F7 for Fund segment search.

Start

Novel

GNN

Novel

POC

Micro

The F

New

10/28/2003

2:04 PM

560

FIG. 5A

514

New Account

File Edit View Account Favorites Tools Help

Save and Close

Account Attributes Activity Budget Notes Default Transaction Attributes History of Changes

Attribute type: <All Categories>

Up Down

Attribute Type	Description	Short Description	Date	Required	Comments
Reference Account #				<input type="checkbox"/>	
Budget Manager				<input type="checkbox"/>	

582 584 586 588 590 592

580

10/28/2003 2:06 PM

FIG. 5B

570

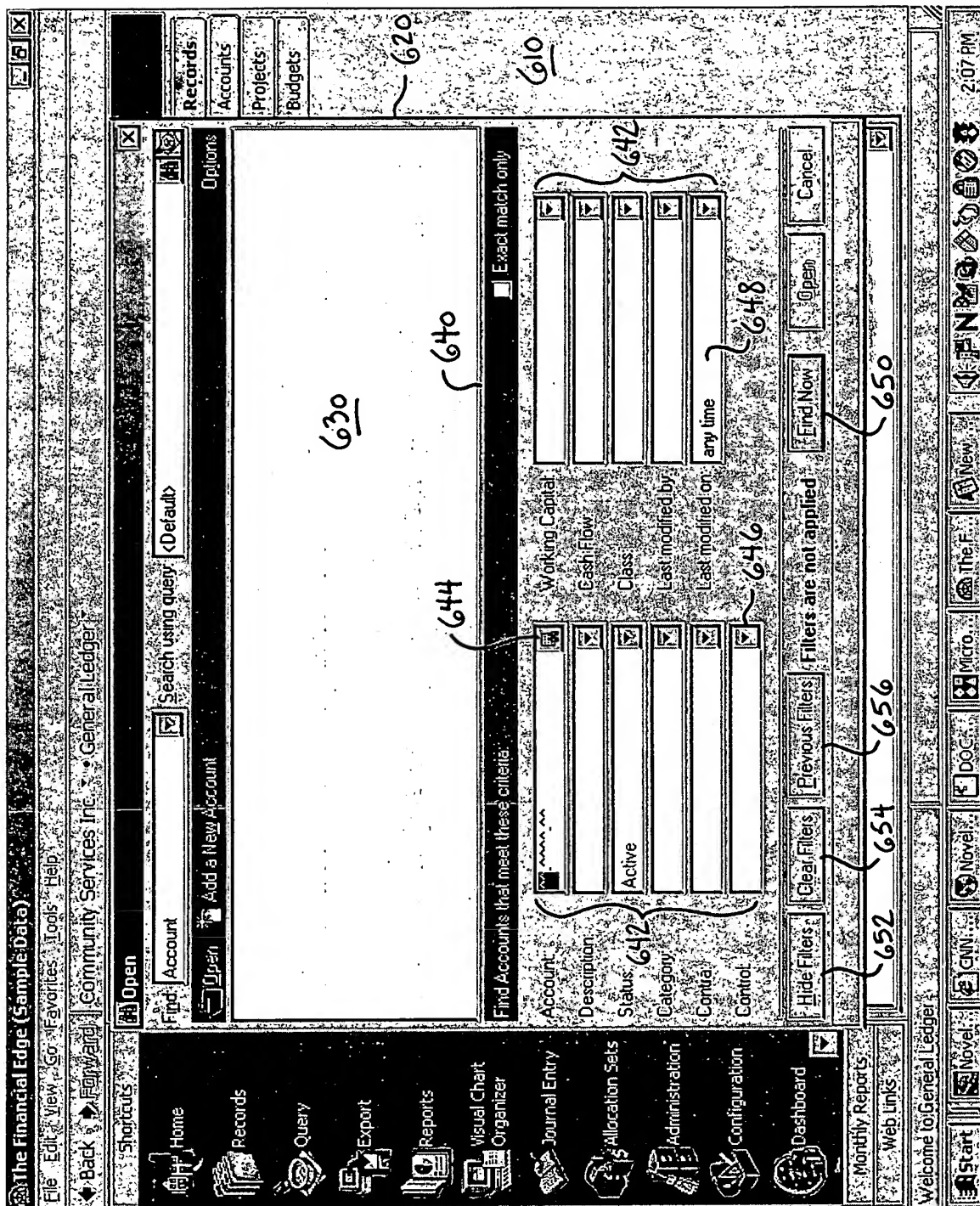


FIG. 6A

600

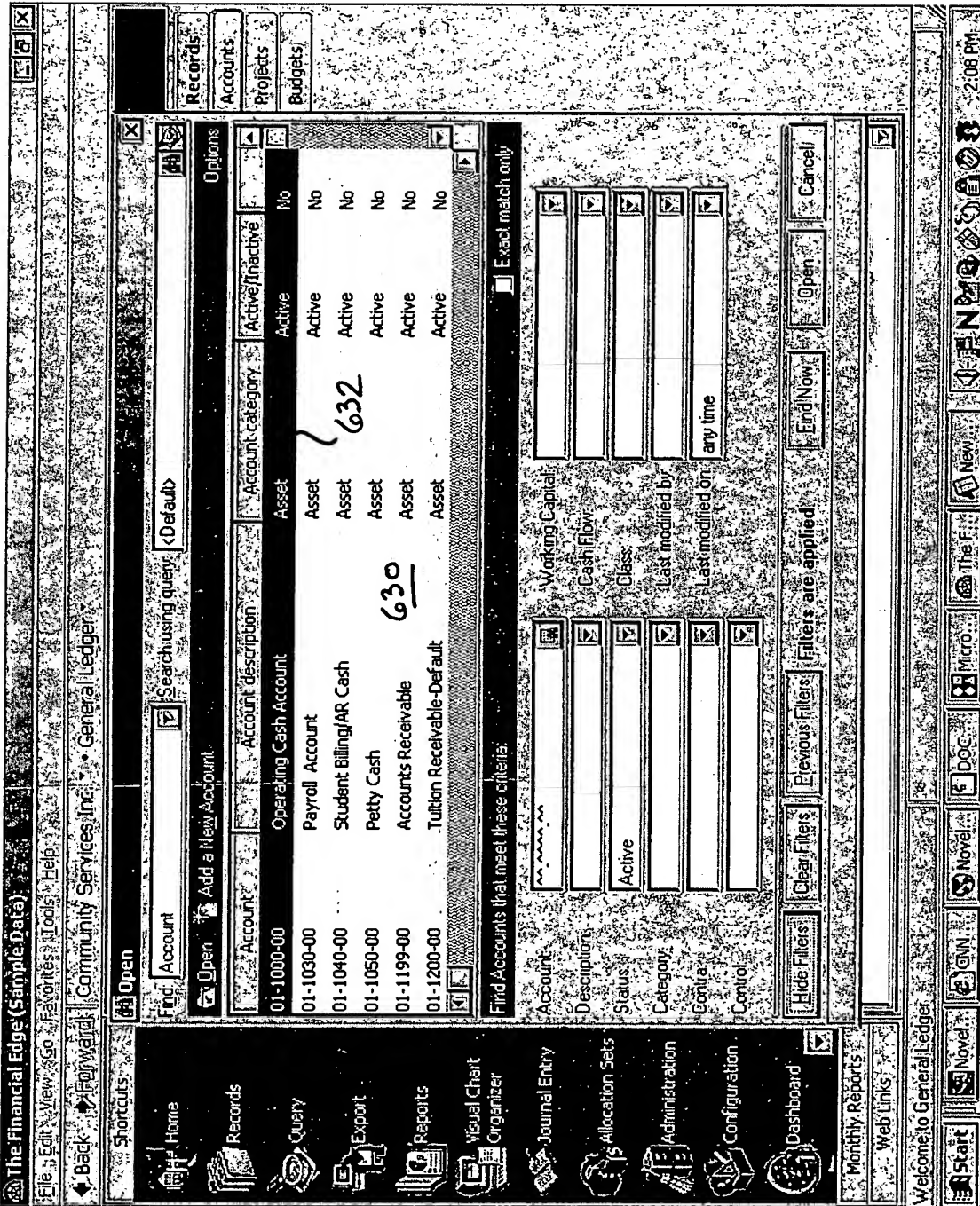


FIG. 6B







**New Project**

File Edit View Project Favorites Tools Help

Save and Close

Project Attributes Budget Activity Media Actions Notes History of Changes

Project ID:

Description:

Type:

Status:

Start date:

End date:

Active/Inactive:

New Contact Open Delete

Contact Name	Position	Organization	Address	City	State

Start EN EC ON ED E D MI IN AN A NC Active 10/28/2003 2:12 PM

FIG. 7B



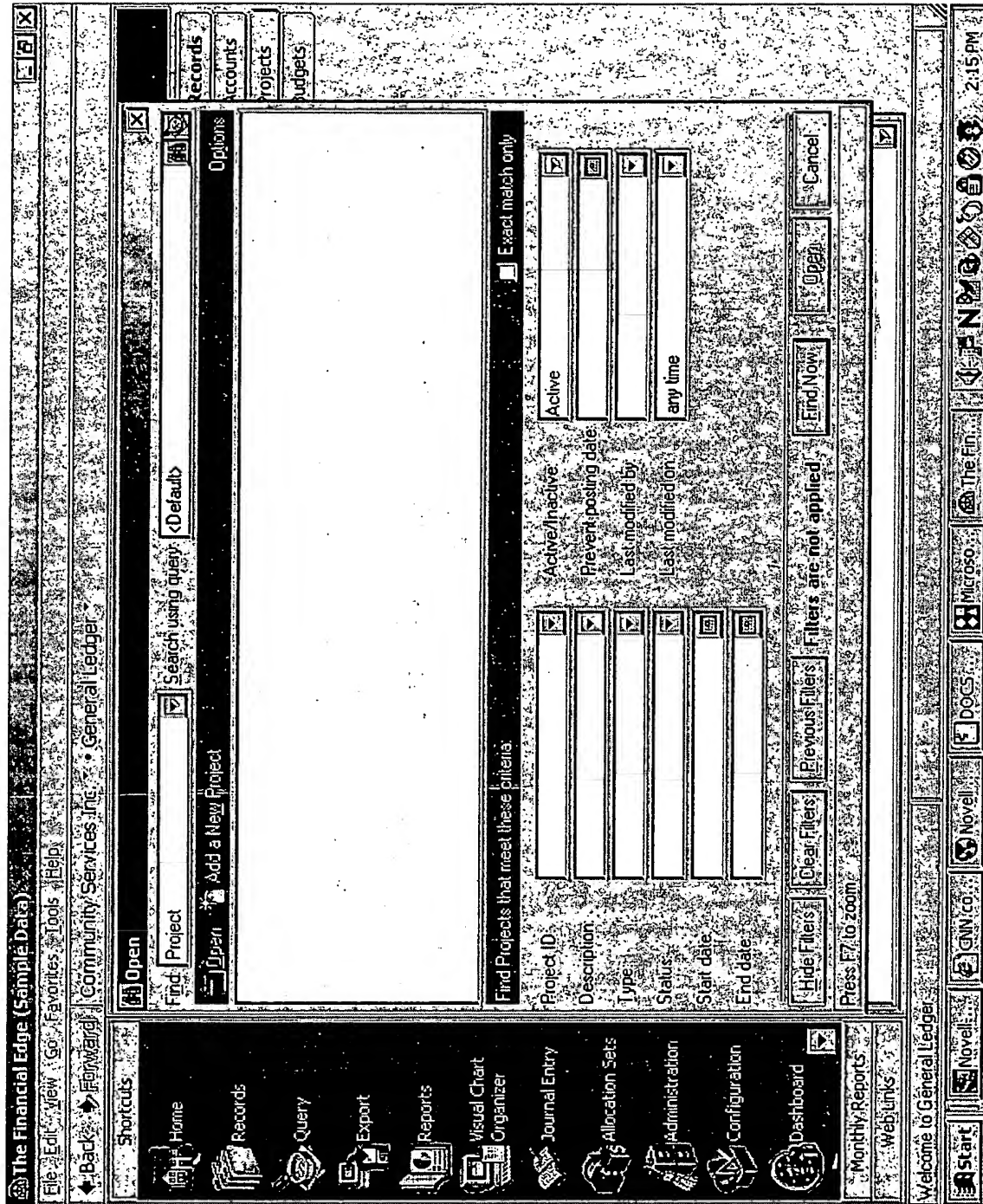


FIG. 7C

1001 - Annabelle Johnson Endowment									
File Edit View Project Favorites Tools Help									
Save and Close									
Project: Attributes Budget Activity Media Actions Notes History of Changes									
Project ID: 1001		Annabelle Johnson Endowment							
Type: Endowment		764							
Status: In Progress		766							
Start date: 1/15/2002		772							
End date:		774							
Active/Inactive: Active		776							
New Contact Open Delete									
Contact Name: Ms. Sue Johnson		Position: Self-Employed		Address: 200 Bayview Drive		City: Mt. Pleasant		State: SC	
780									
10/28/2003 2:15 PM									

**FIG. 7D**

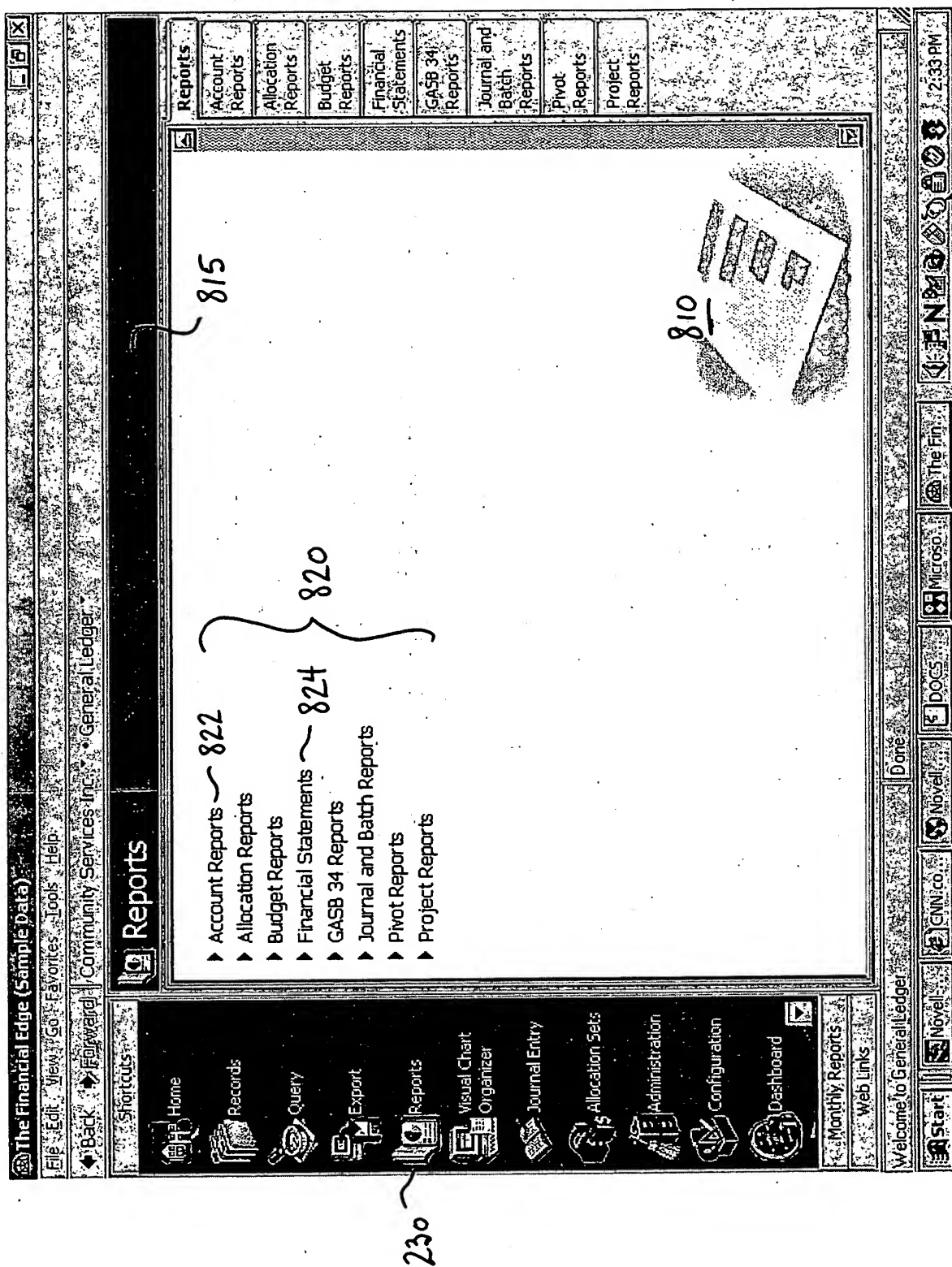


FIG. 8

800

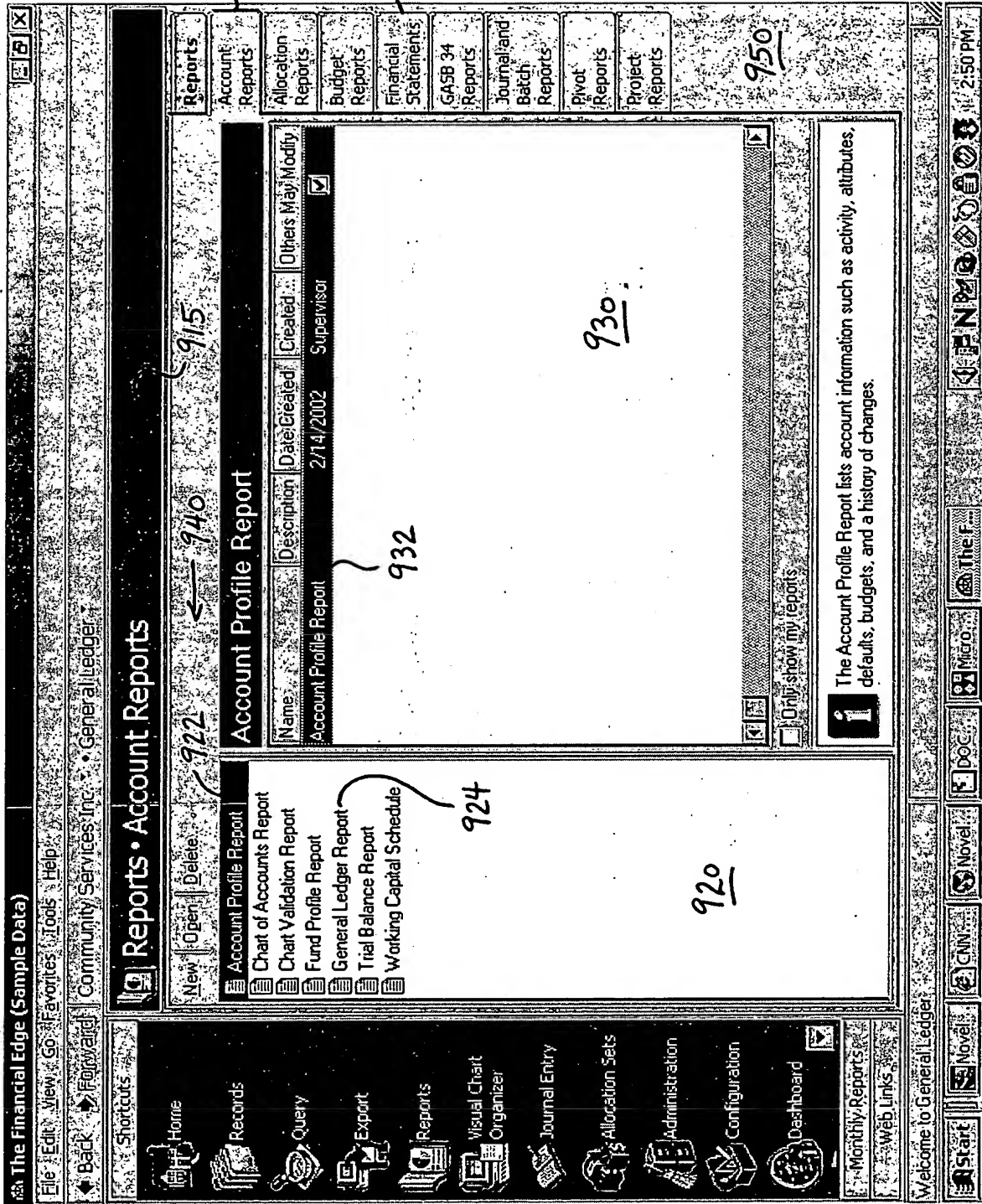


FIG. 9A

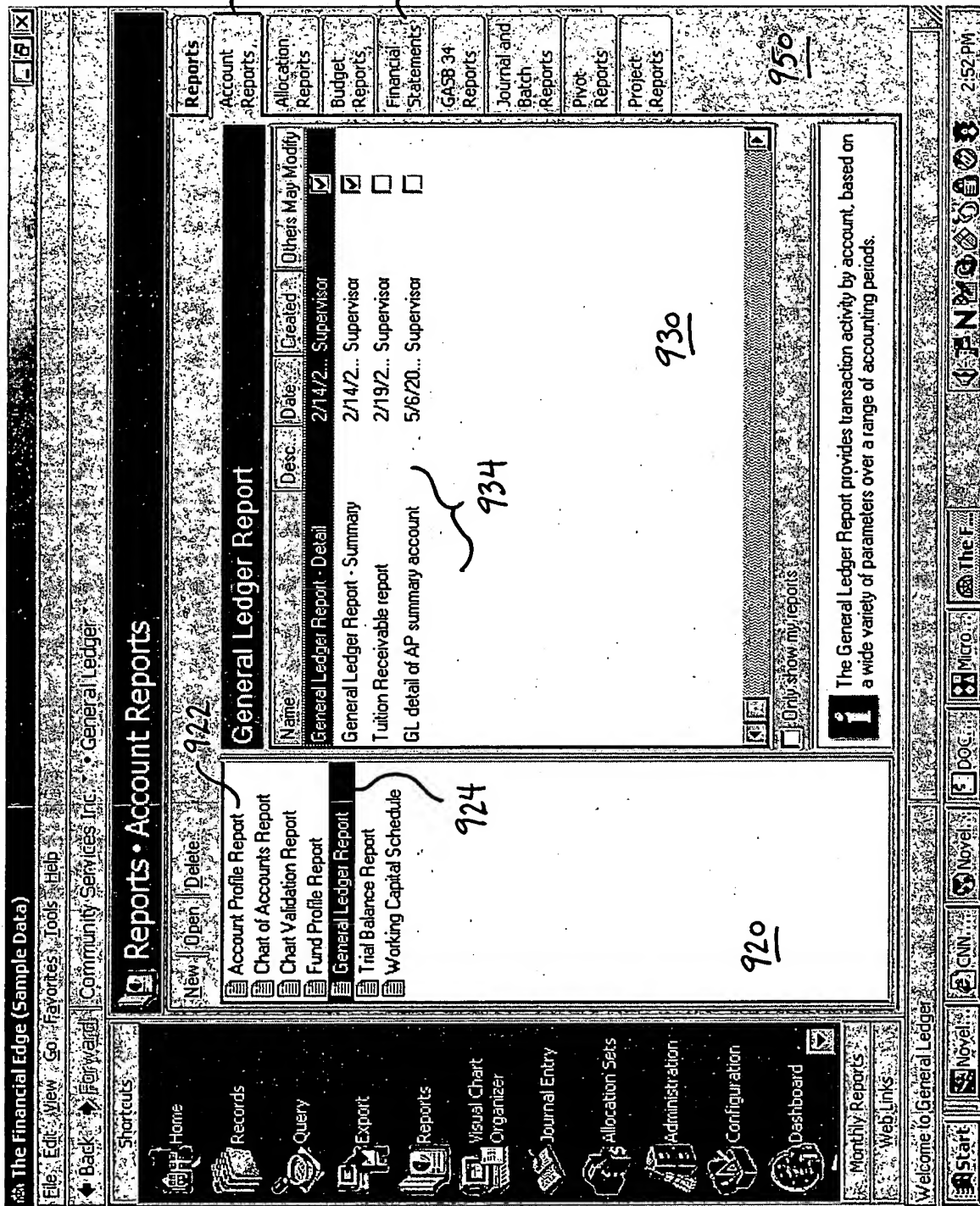


FIG. 9B



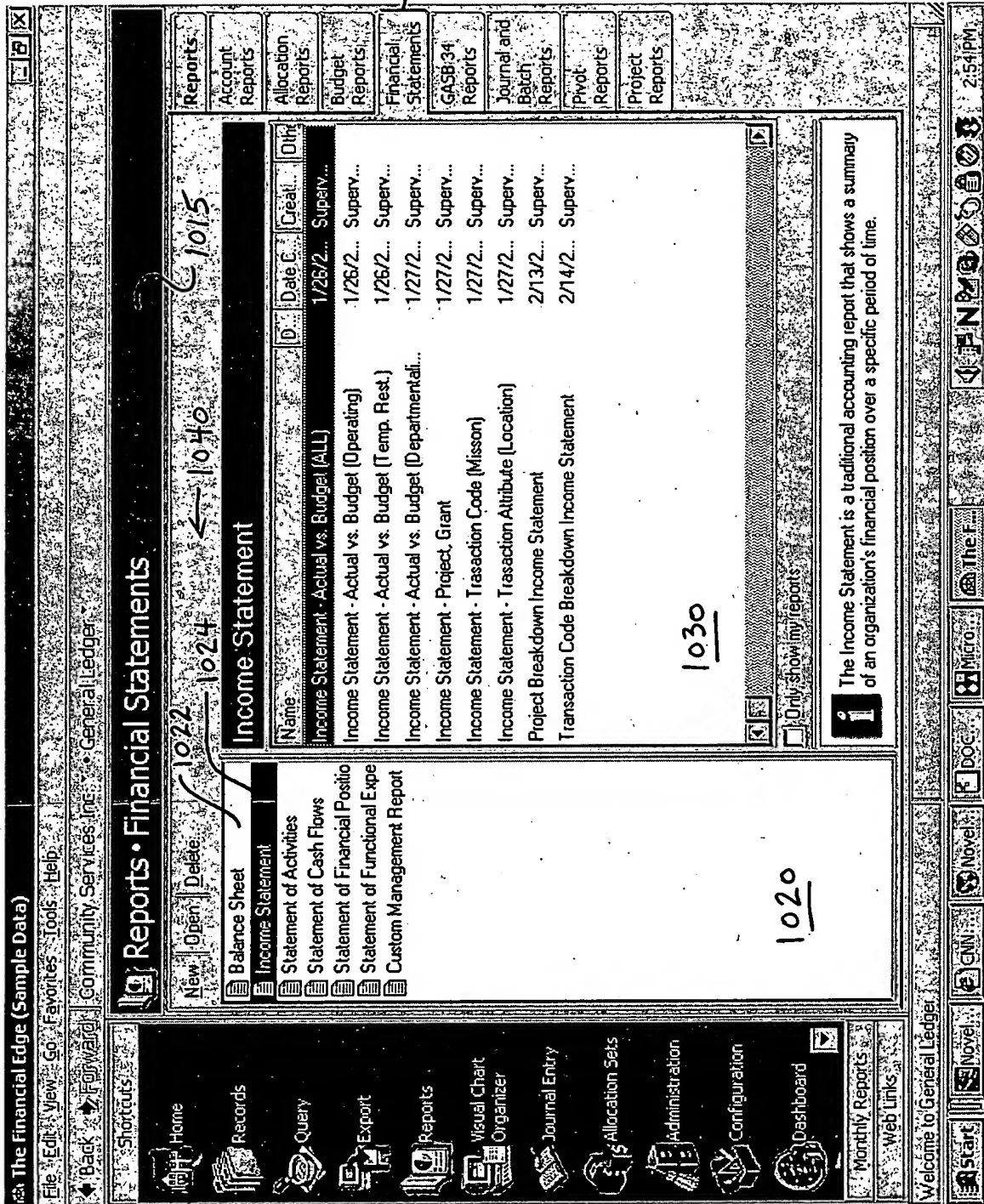


FIG. 10A

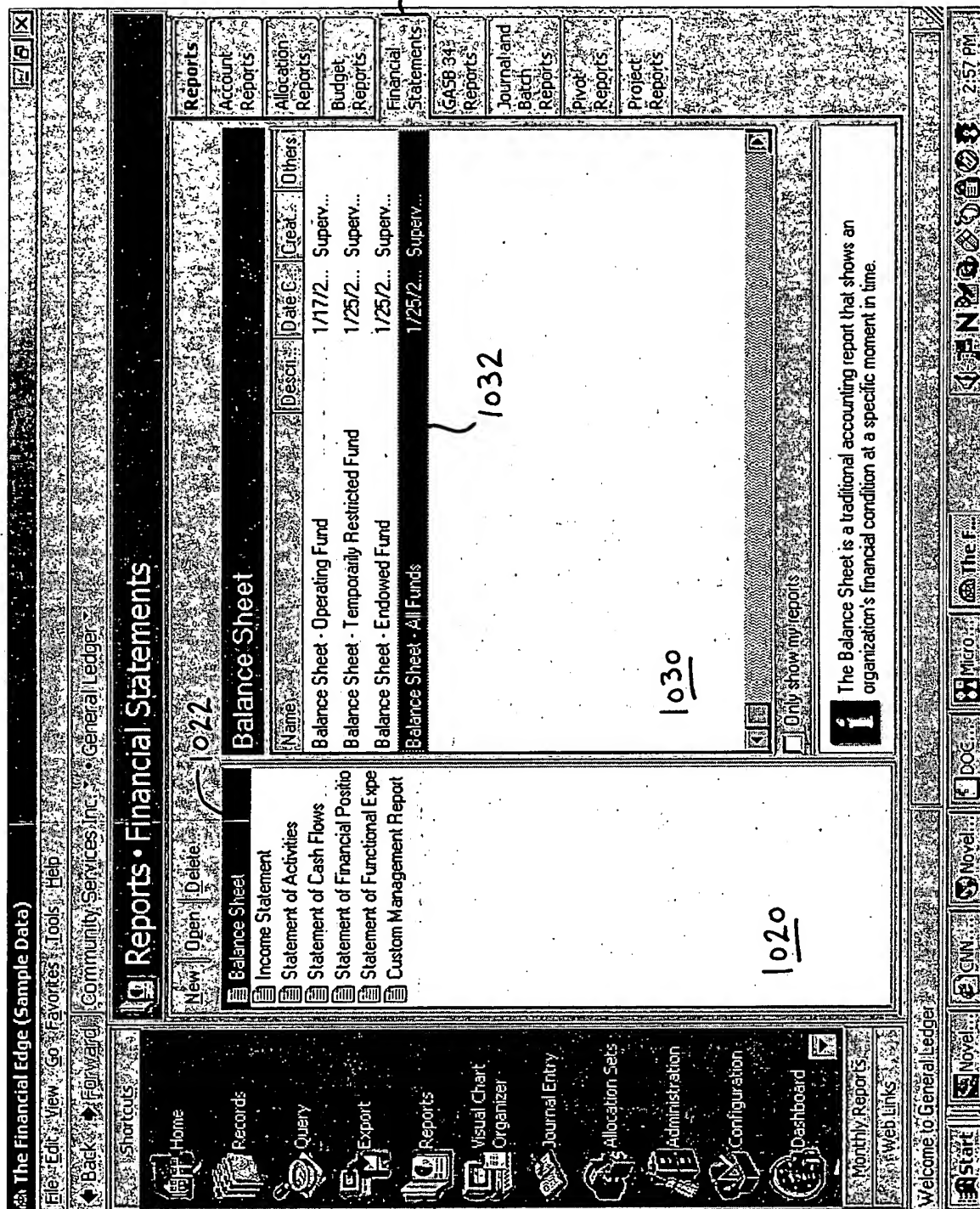


FIG. 10B



1012 1014

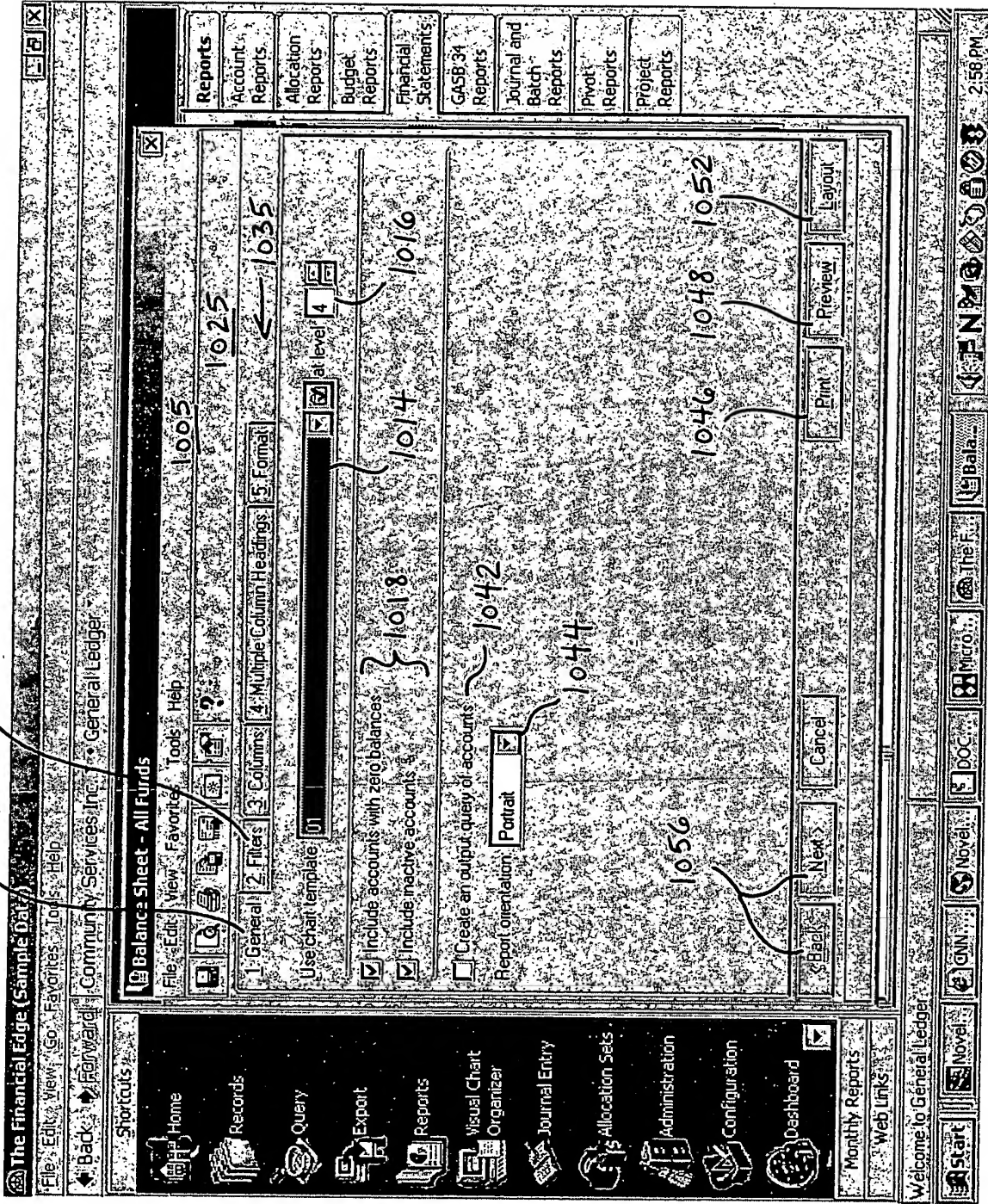


FIG. 10C

1040

1014 1017

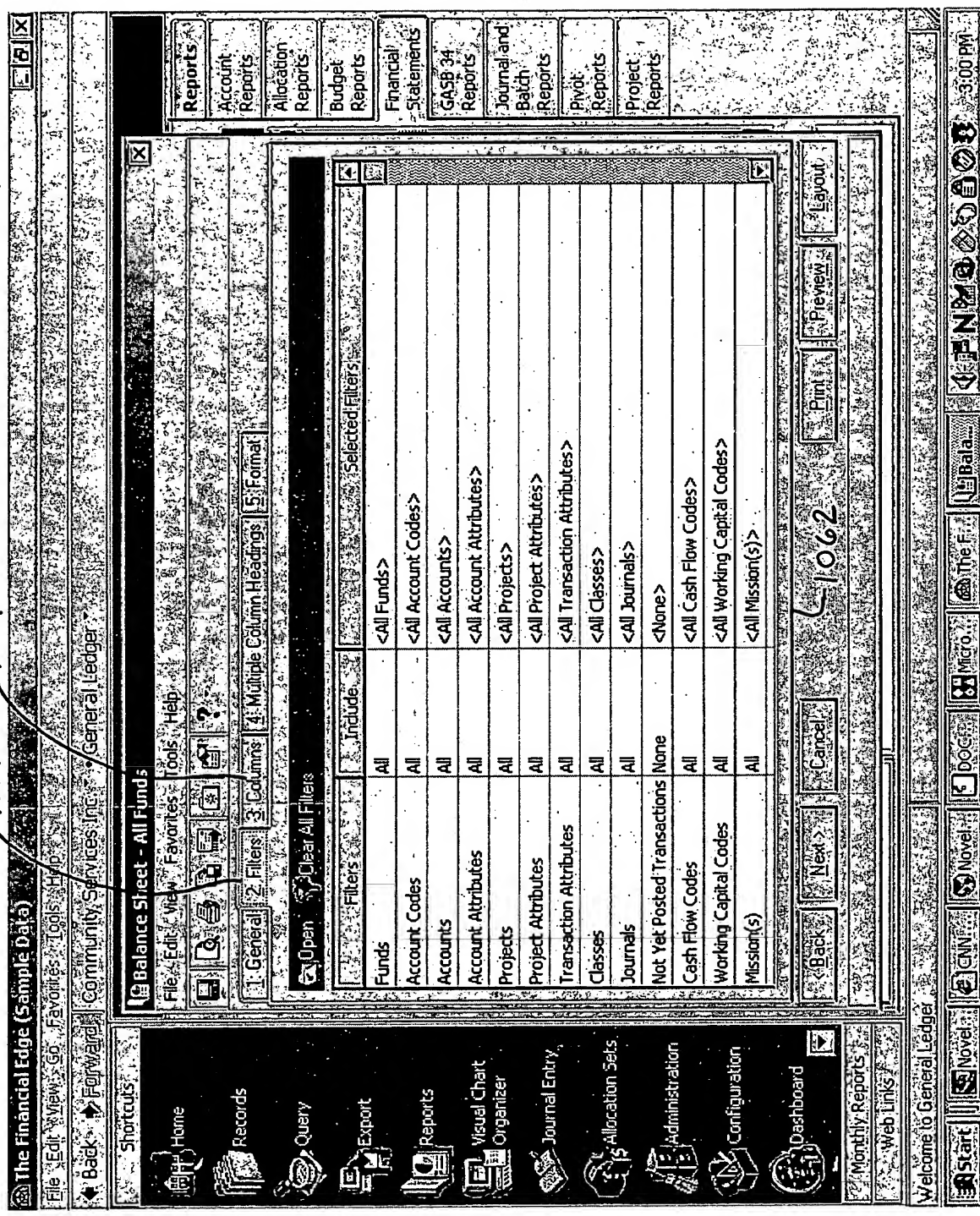


FIG. 10D

1060

1017

1018

The Financial Edge (Sample Data)

File Edit View Favorites Tools Help

Back Forward Community Services Inc General Ledger

Shortcuts

Home Records Query Export Reports Visual Chart Organizer Journal Entry Allocation Sets Administration Configuration Dashboard

Monthly Reports Web Links

Welcome to General Ledger

Start Novel COW Novel Doc Micro The F... Balance

3:01 PM

Balance Sheet - All Funds

File Edit View Favorites Tools Help

General Filters Columns Multiple Column Headings Format

New Column Open Column Reveal Column Delete Column

Hide?	Heading	Account Number	Account Description	Date Range
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>	Operating		{Actual}	12/31/2001
<input type="checkbox"/>	Temporarily Restricted		{Actual}	12/31/2001
<input type="checkbox"/>	Endowed		{Actual}	12/31/2001
<input type="checkbox"/>	Total		{Column 3} + {Column 4} + {Column 5}	12/31/2001

Back Next Cancel Print Preview Layout

Reports: Account Reports Allocation Reports Budget Reports Financial Statements GASB 34 Reports Journal and Batch Reports Pivot Reports Project Reports

FIG. 10E

1065



1018 1019

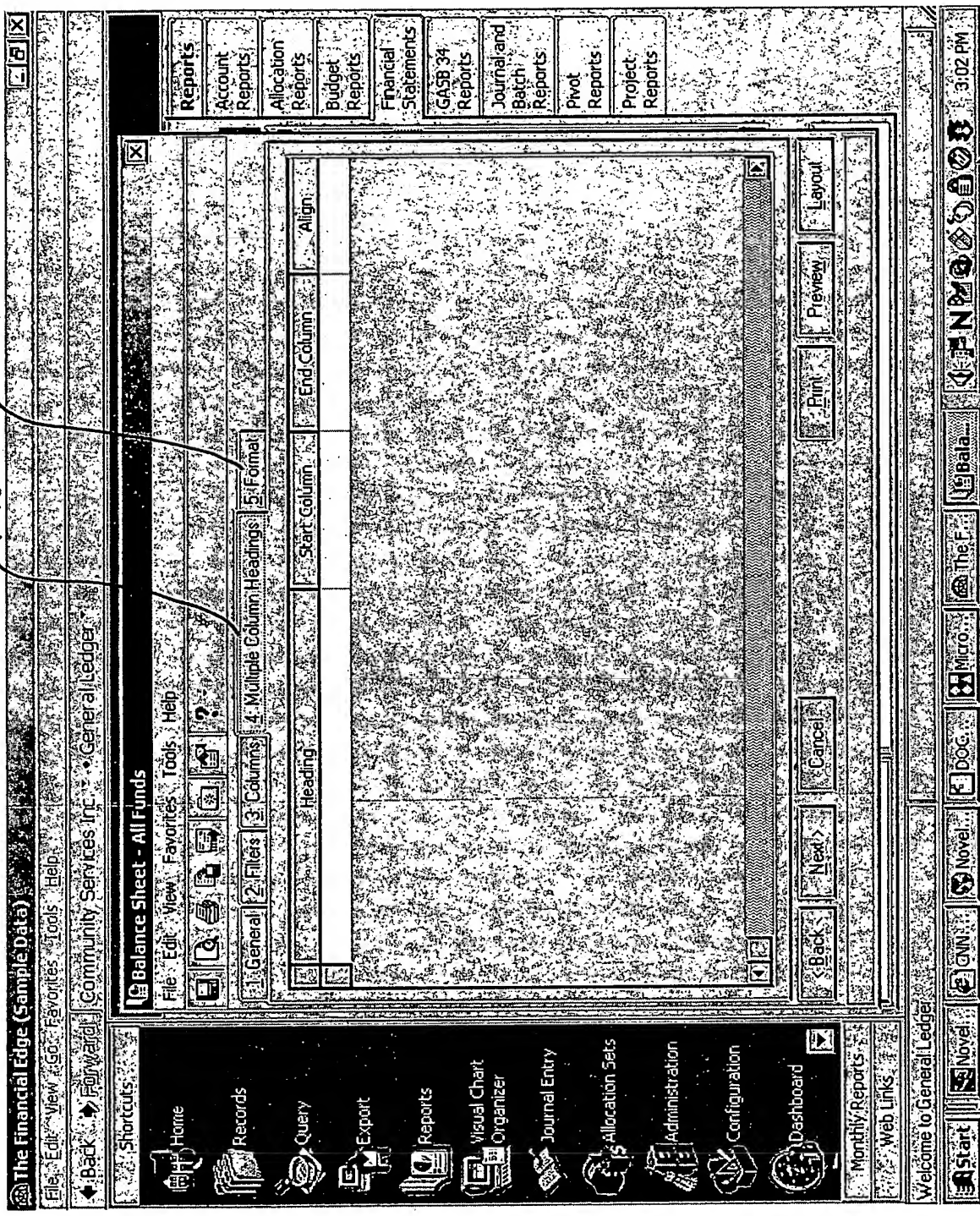


FIG. 10F

1019

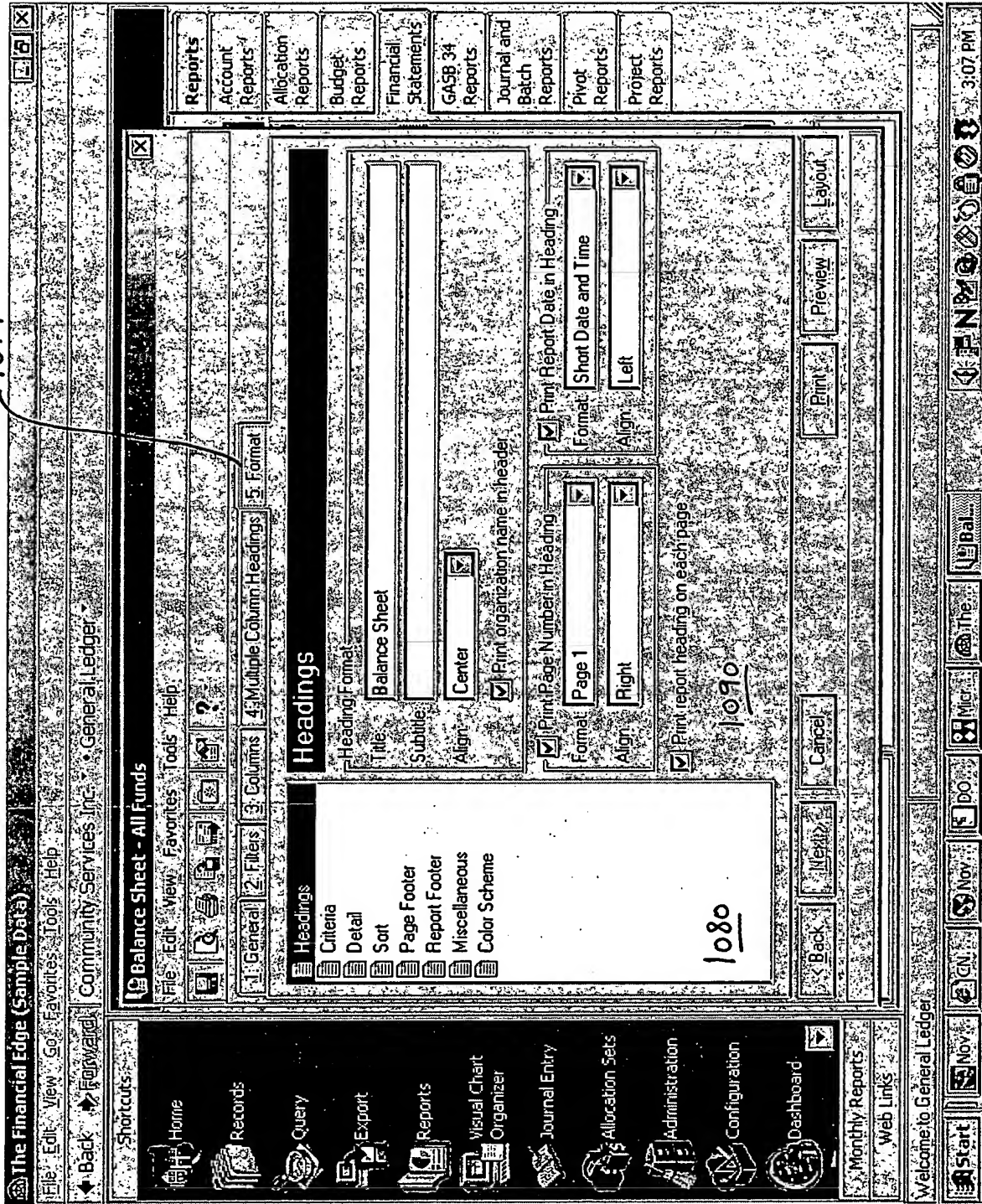


FIG. 10G

1075



The Financial Edge (Sample Data)

File Edit View Go Favorites Tools Help

Back Forward Community Services Inc. General Ledger

### Journal Entry

New Regular Batch Open Deletes Batch Print Export Find Change Batch Status

Batch type: ☒ Regular Batch ☐ Batch status: ☐ Open and posted batches

Batch #	Description	Status	Added by	Date added	Last change	Date
37	Fixed Assets - 06/04/2002	Posted	Supervisor	6/4/20...	Supervisor	6/4/20...
36	Copied from batch 23-Overhead Allocation	Posted	Supervisor	5/23/2...	Supervisor	5/23/2...
35	Copied from batch 25-Project Allocation JE 02/01	Posted	Supervisor	5/23/2...	Supervisor	5/23/2...
33	Demo	Open	jeff	2/19/2...	jeff	2/19/2...
32	Student Billing - 02/19/2002	Posted	Supervisor	2/19/2...	Supervisor	2/19/2...
31	Payroll - 02/19/2002	Posted	Supervisor	2/19/2...	Supervisor	2/19/2...
30	Payroll - 02/19/2002	Posted	Supervisor	2/19/2...	Supervisor	2/19/2...
29	Student Billing - 02/18/2002	Posted	Supervisor	2/18/2...	Supervisor	2/18/2...
28	Student Billing - 02/18/2002	Posted	Supervisor	2/18/2...	Supervisor	2/18/2...
27	Student Billing - 02/18/2002	Posted	Supervisor	2/18/2...	Supervisor	2/18/2...
26	Student Billing - 02/18/2002	Posted	Supervisor	2/18/2...	Supervisor	2/18/2...
25	Project Allocation JE 02/01	Posted	Supervisor	2/14/2...	Supervisor	2/14/2...
23	Overhead Allocation	Posted	Supervisor	2/11/2...	Supervisor	5/23/2...
22	Accounts Payable - 01/28/2002	Posted	Supervisor	1/28/2...	Supervisor	1/28/2...
21	BB-7	Posted	Supervisor	1/27/2...	Supervisor	1/27/2...
20	BB-6	Posted	Supervisor	1/27/2...	Supervisor	1/27/2...
19	BB99	Posted	Supervisor	1/27/2...	Supervisor	1/27/2...
18	Operation Cash	Posted	Supervisor	1/27/2...	Supervisor	1/27/2...
17	DD-F	Dated	Supervisor	1/27/2...	Supervisor	1/27/2...

☐ Only show my batches

Monthly Reports Web Links

Welcome to General Ledger

Start Novell GNN.co Novell Microsp The Fin

3:11 PM

FIG. 11



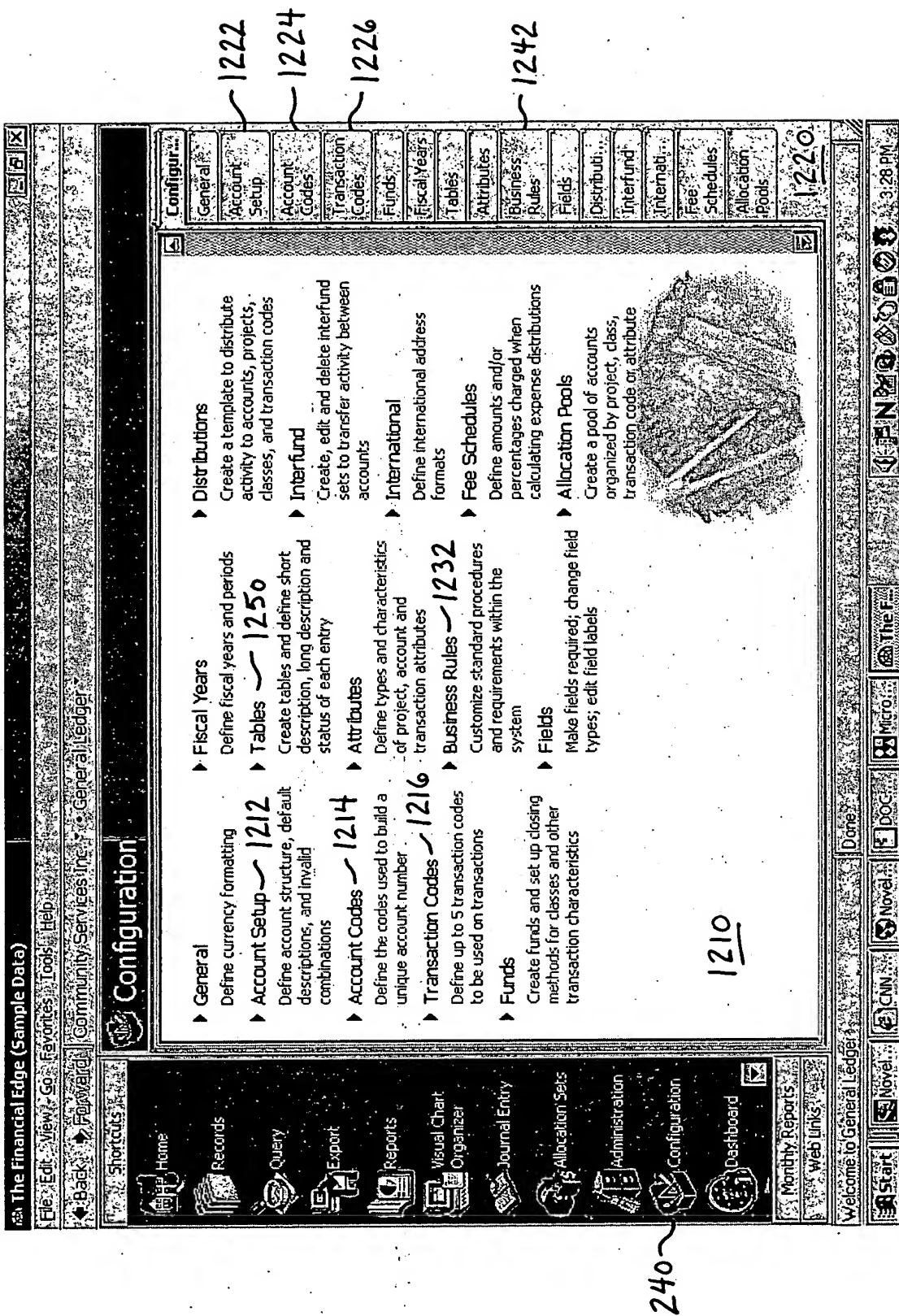


FIG. 12

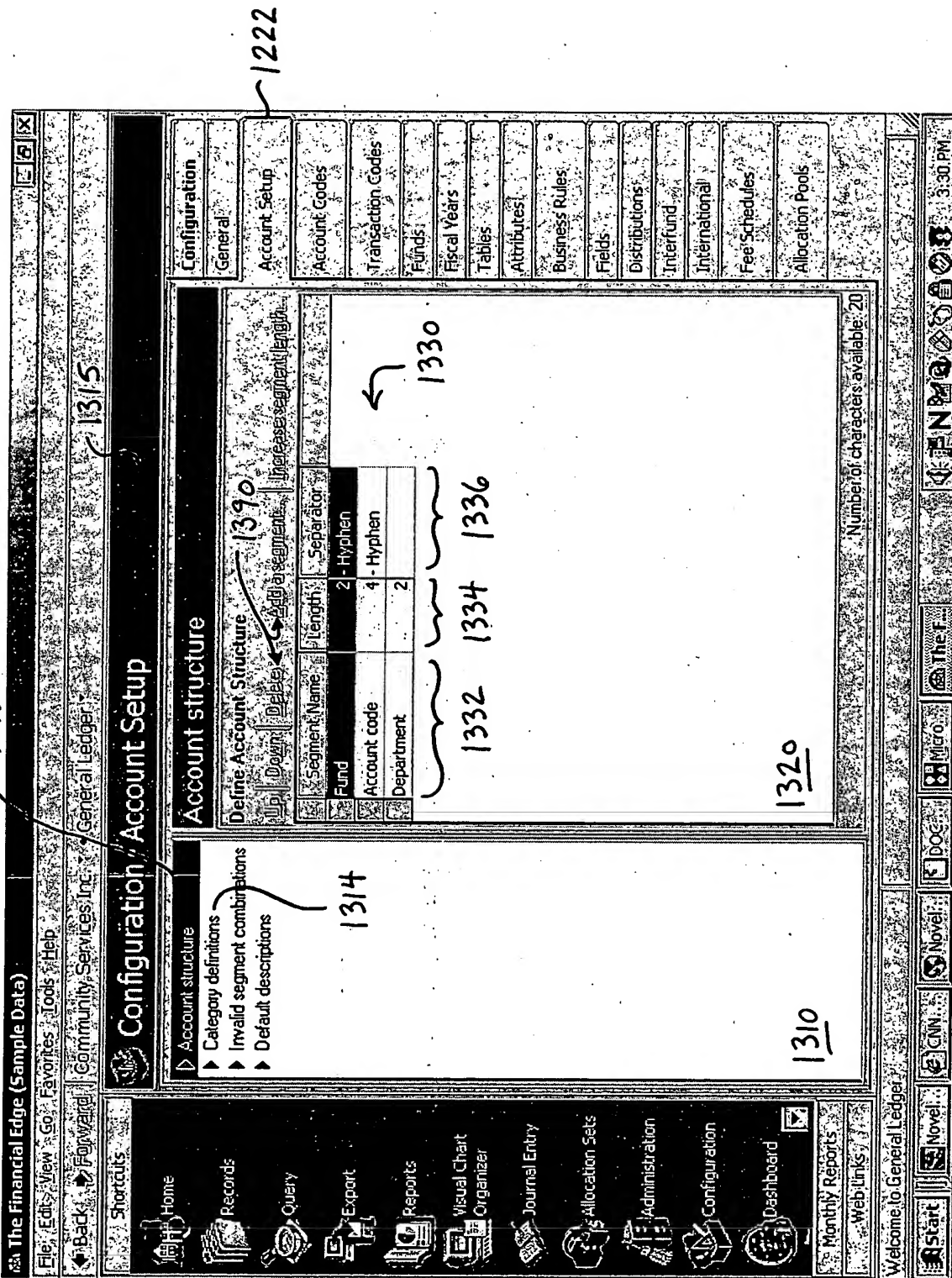


FIG. 13A

1300

**FIG. 13B**

1316

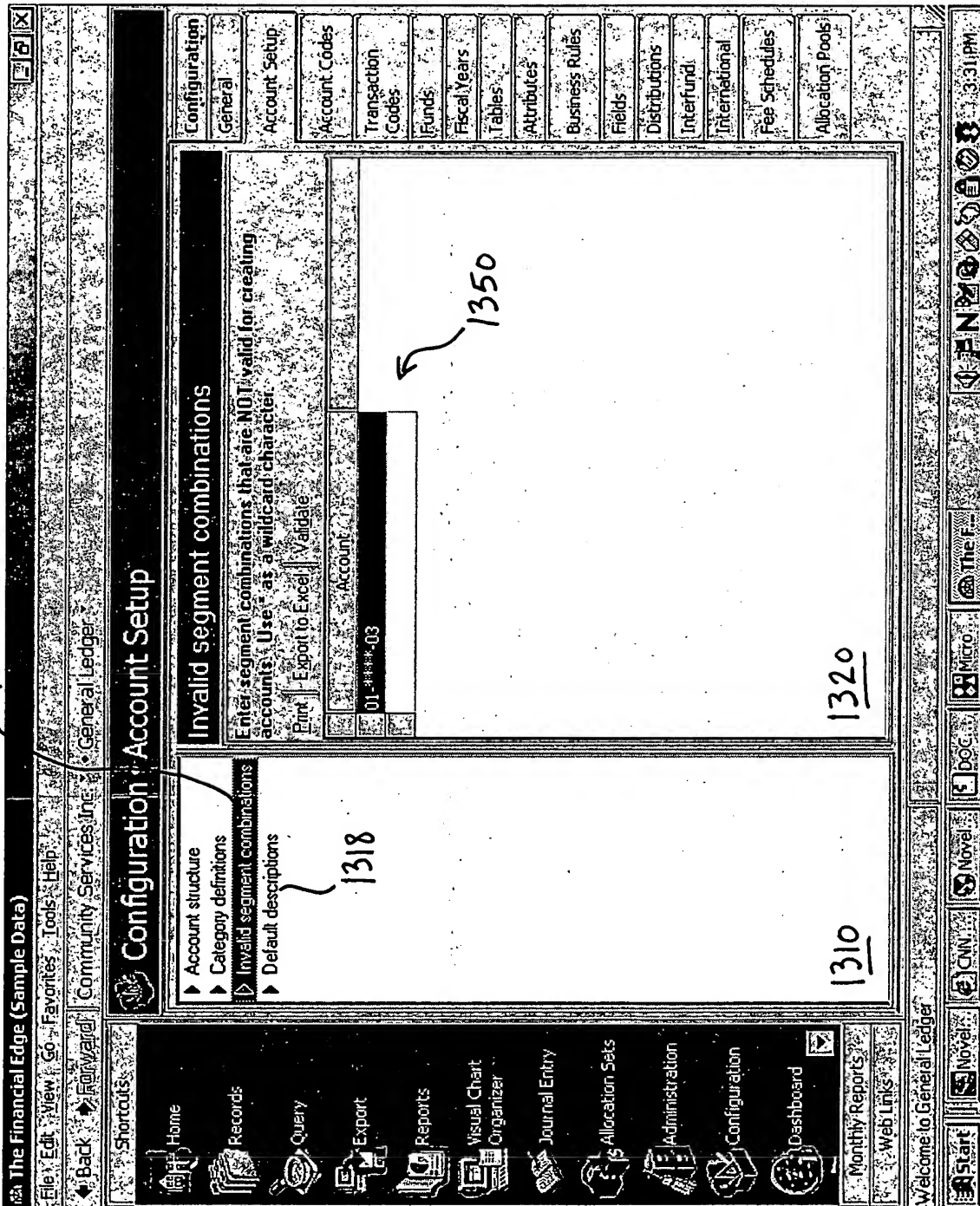


FIG. 13C

The Financial Edge (Sample Data)

File Edit View Go Favorites Tools Help

Back Forward Community Services Inc General Ledger

Shortcuts

Home

Records

Query

Export

Reports

Visual Chart Organizer

Journal Entry

Allocation Sets

Administration

Configuration

Dashboard

Monthly Reports

Web Links

Welcome to General Ledger

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Configuration • Account Setup

Configuration

General

Account Setup

Account Codes

Transaction Codes

Funds

Fiscal Years

Tables

Attributes

Business Rules

Fields

Distributions

Interfund

International

Fee Schedules

Allocation Pools

Default descriptions

Enter the fields that will be used to create default descriptions when creating Accounts

Restore defaults Update all accounts

Field Name	Length
Account code description	30
<Hyphen>	1
Department long description	27

1310

1318

1320

1360

1362

1364

Number of characters available: 2

FIG. 13D



The Financial Edge (Sample Data)

File Edit View Go Favorites Tools Help

Back Forward Community Services Inc. General Ledger

Shortcuts

Home

Records

Query

Export

Reports

Visual Chart Organizer

Journal Entry

Allocation Sets

Administration

Configuration

Dashboard

Monthly Reports

Web Links

Welcome to General Ledger

Start Novel

Novel

Micro

The F

1470

3:32 PM

Configuration • Account Codes

New Account Code Open Delete Find

Category <All Categories> 1422 1420

Account Code Description Category Control Contra

1000	Operating Cash Account	Asset	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1030	Payroll Account	Asset	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1040	Student Billing Cash	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1050	Petty Cash	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1100	Savings	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1150	Payroll Account	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1199	Accounts Receivable	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1200	Tuition Receivable	Asset	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1300	Grants Receivable	Asset	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1400	Allowance for Doubtful Acco...	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1450	Interest Receivable	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1500	Advances - Employees	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1550	Pledges Receivable	Asset	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1600	Allowance for Doubtful Acco...	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1650	Deposits	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1700	Prepaid Expenses	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1800	Land & Improvements	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1810	Buildings	Asset	<input type="checkbox"/>	<input type="checkbox"/>
1840	Vehicles	Asset	<input type="checkbox"/>	<input type="checkbox"/>

1480

Configuration

General

Account Setup

Account Codes

Transaction Codes

Funds

Fiscal Years

Tables

Attributes

Business Rules

Fields

Distributions

Interfund

International

Fee Schedules

Allocation Pools

1430 1440 1450 1460 1470 1480 1400

FIG. 14

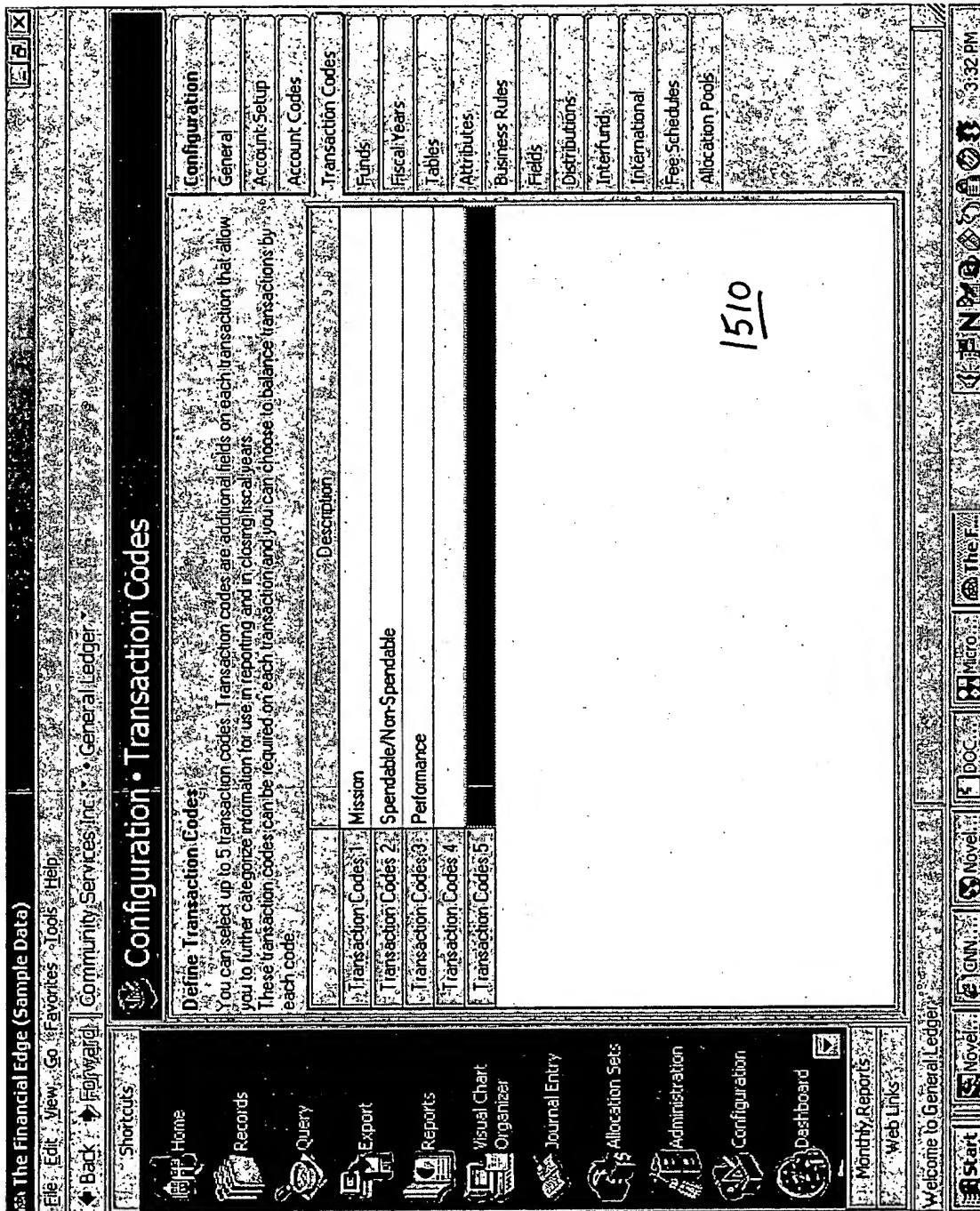


FIG. 15A

1500



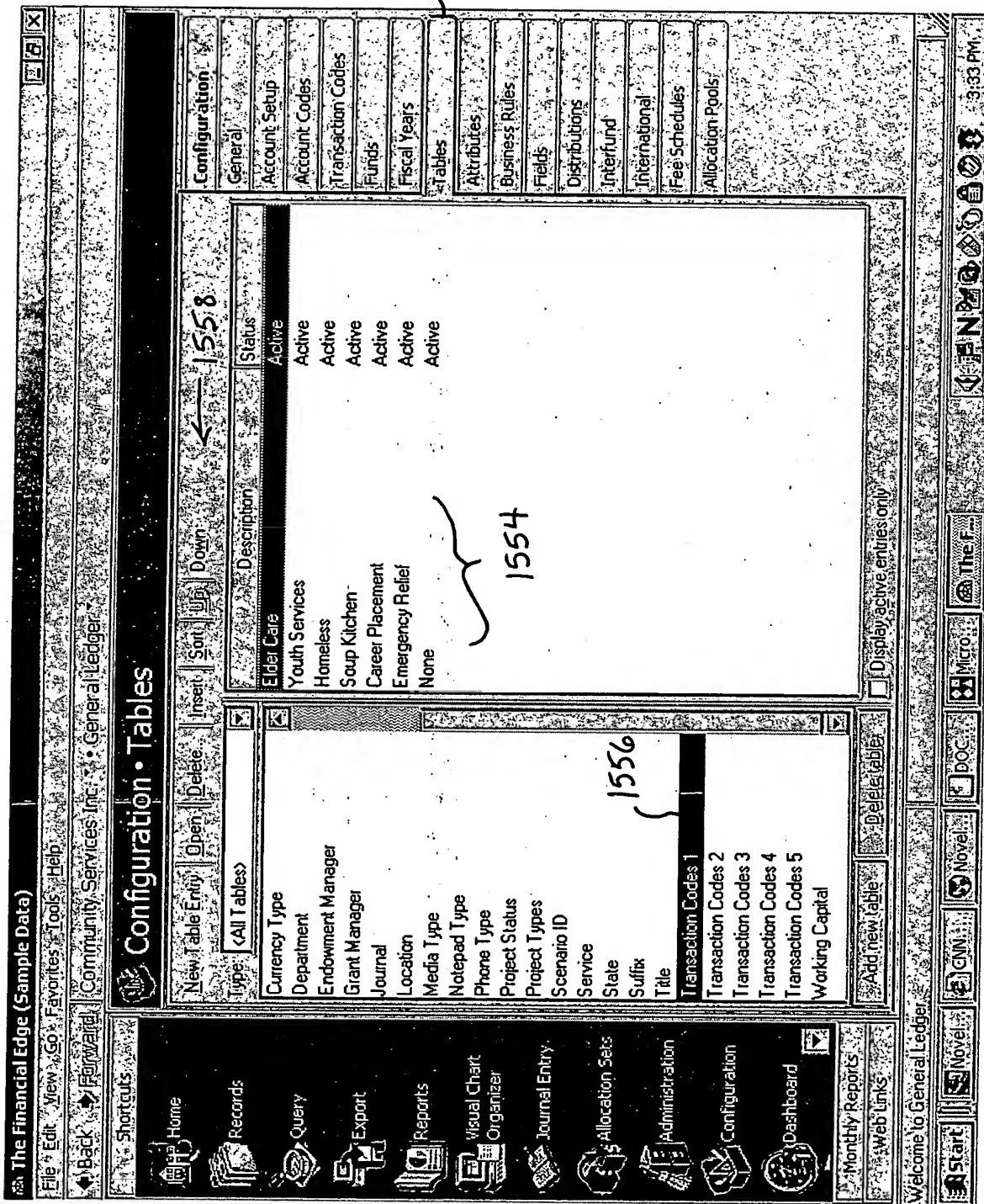


FIG. 15B

1550





**BALANCE SHEET** ~ 1710

Header 1 ~ 1720a  
Detail Line (a) ~ 1722

•  
•  
•

Detail Line (n) ~ 1728

Total 1 ~ 1720b

Header 2 ~ 1730a  
Subheader A ~ 1731a  
Detail Line (aa) ~ 1732

•  
•  
•

1731b ~ Detail Line (nn) ~ 1736  
Subtotal A

1738a ~ Subheader B  
Detail Line ~ 1737

1738b ~ Subtotal B

1730b ~ Detail Line ~ 1739  
Total 2

**INCOME STATEMENT** ~ 1750

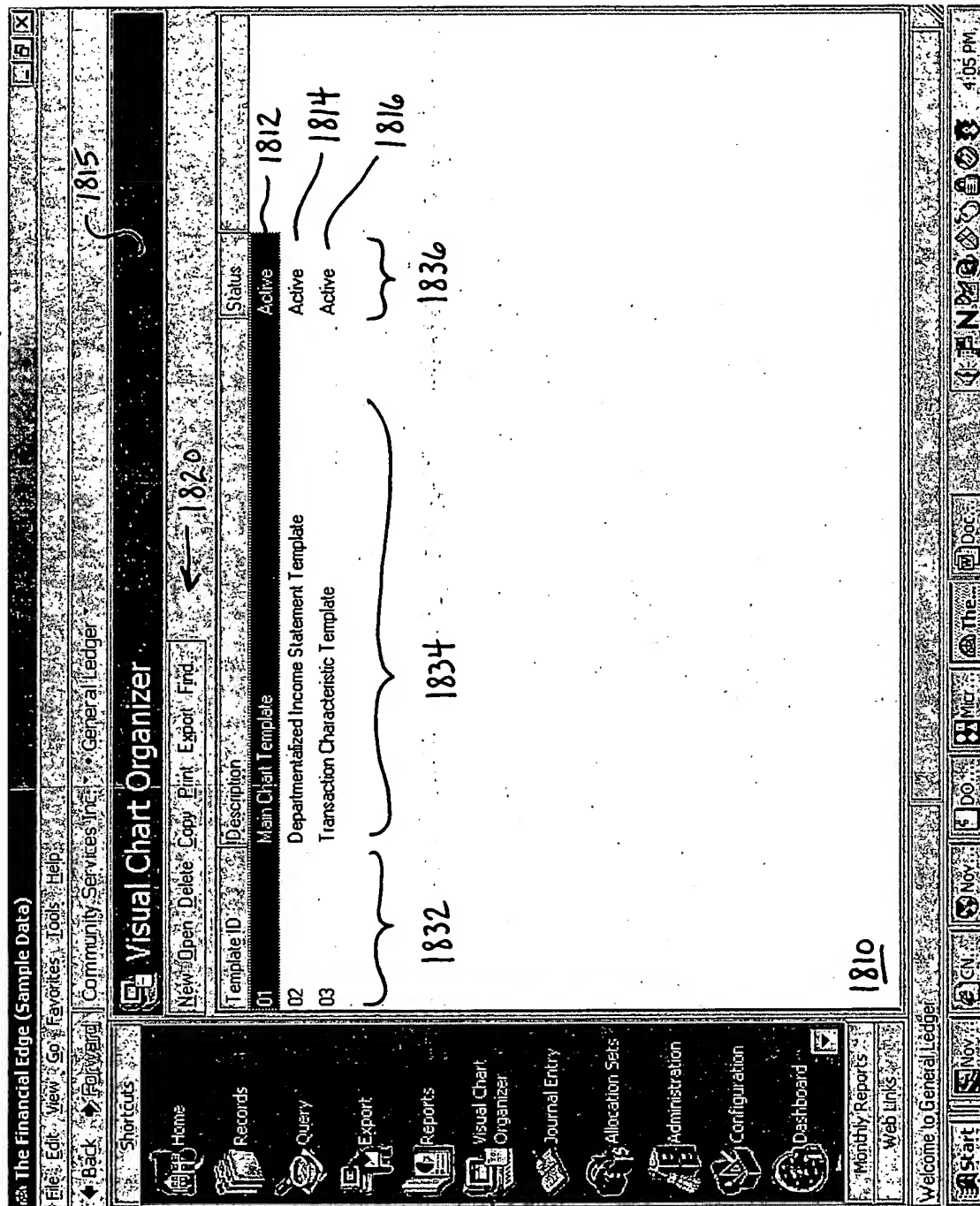
Header 3 ~ 1760a  
Detail Line (aaa) ~ 1762

•  
•  
•

1760b ~ Detail Line (nnn) ~ 1768  
Total 3

**FIG. 17**

1700





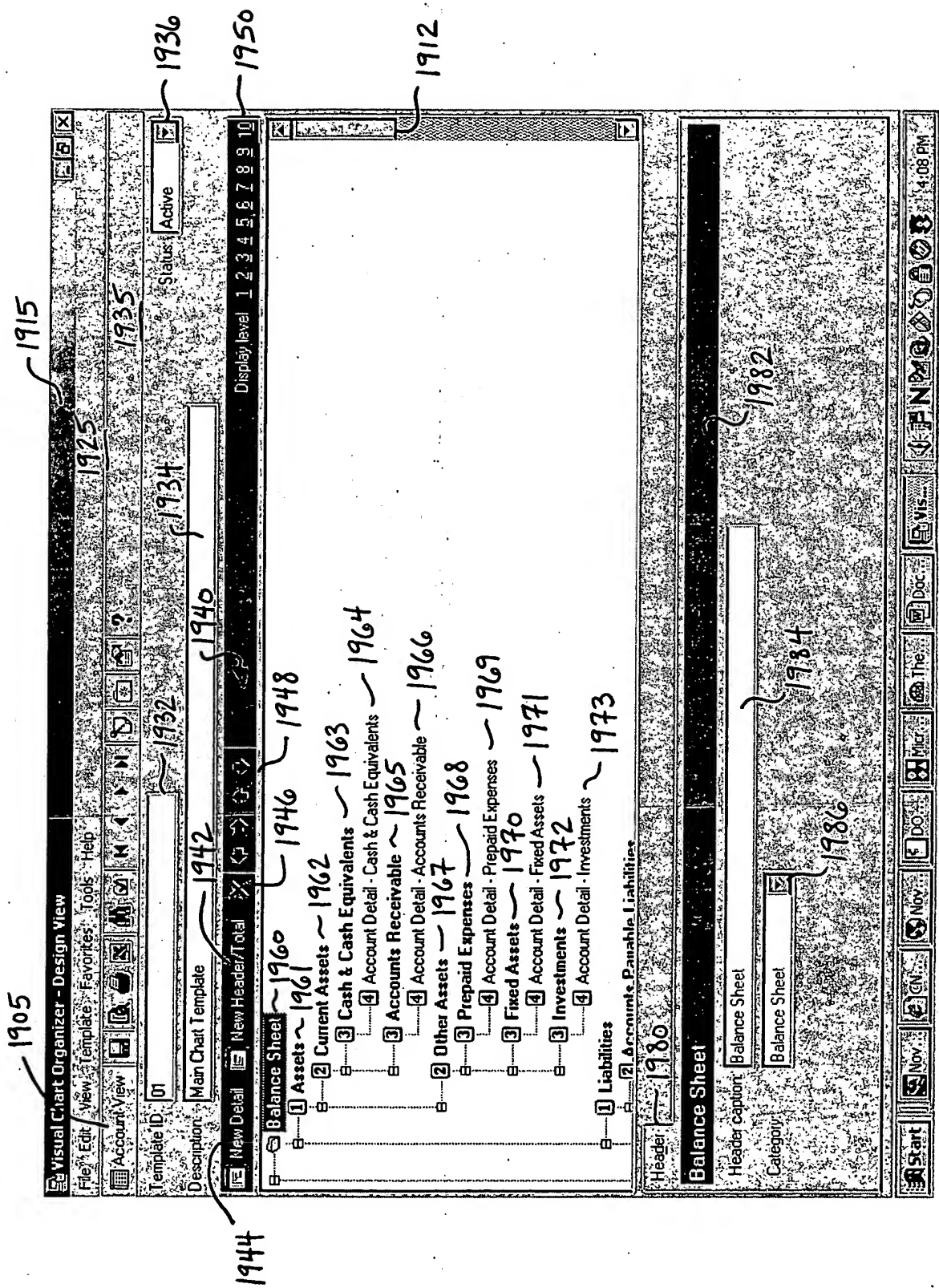


FIG. 19

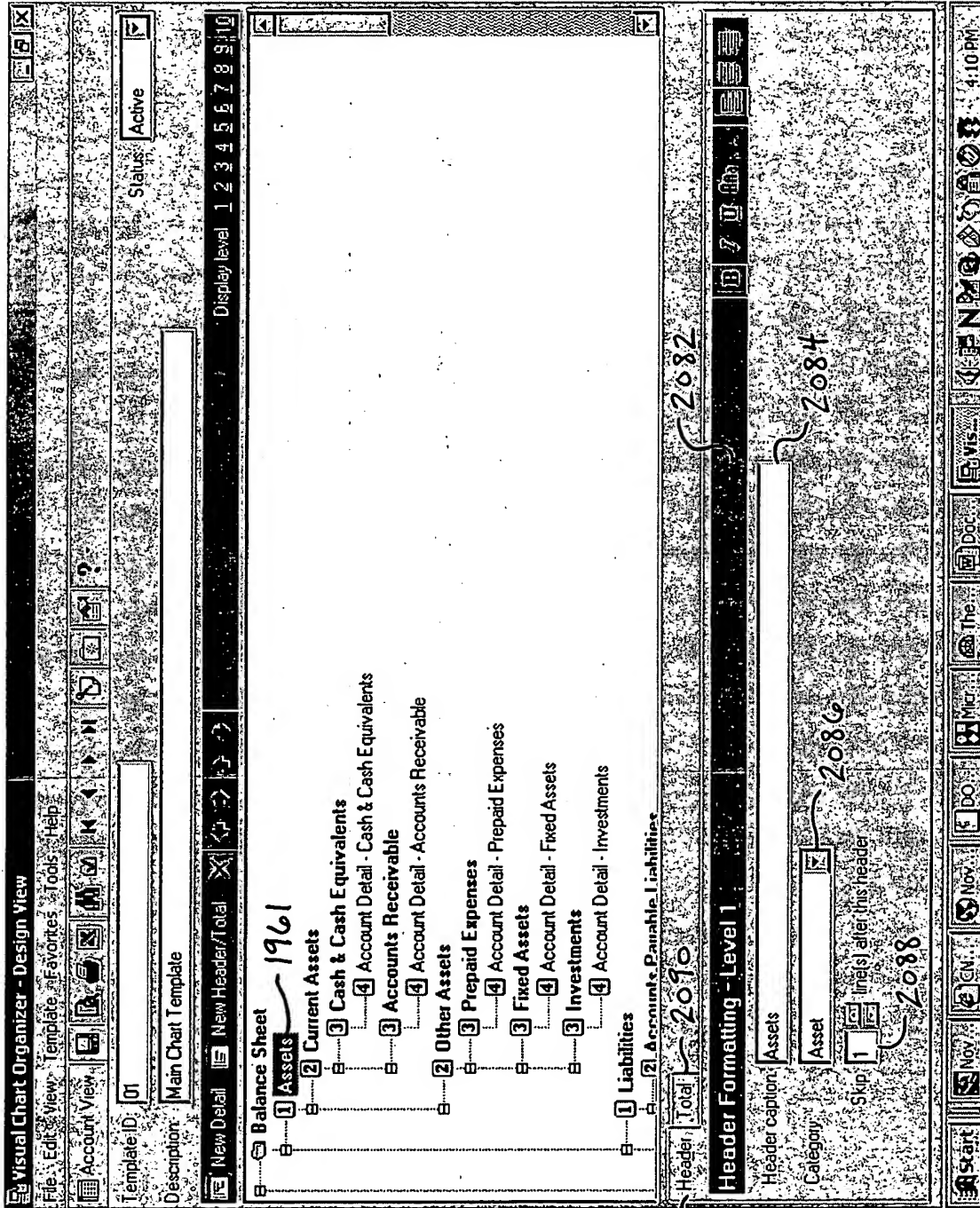


FIG. 20A

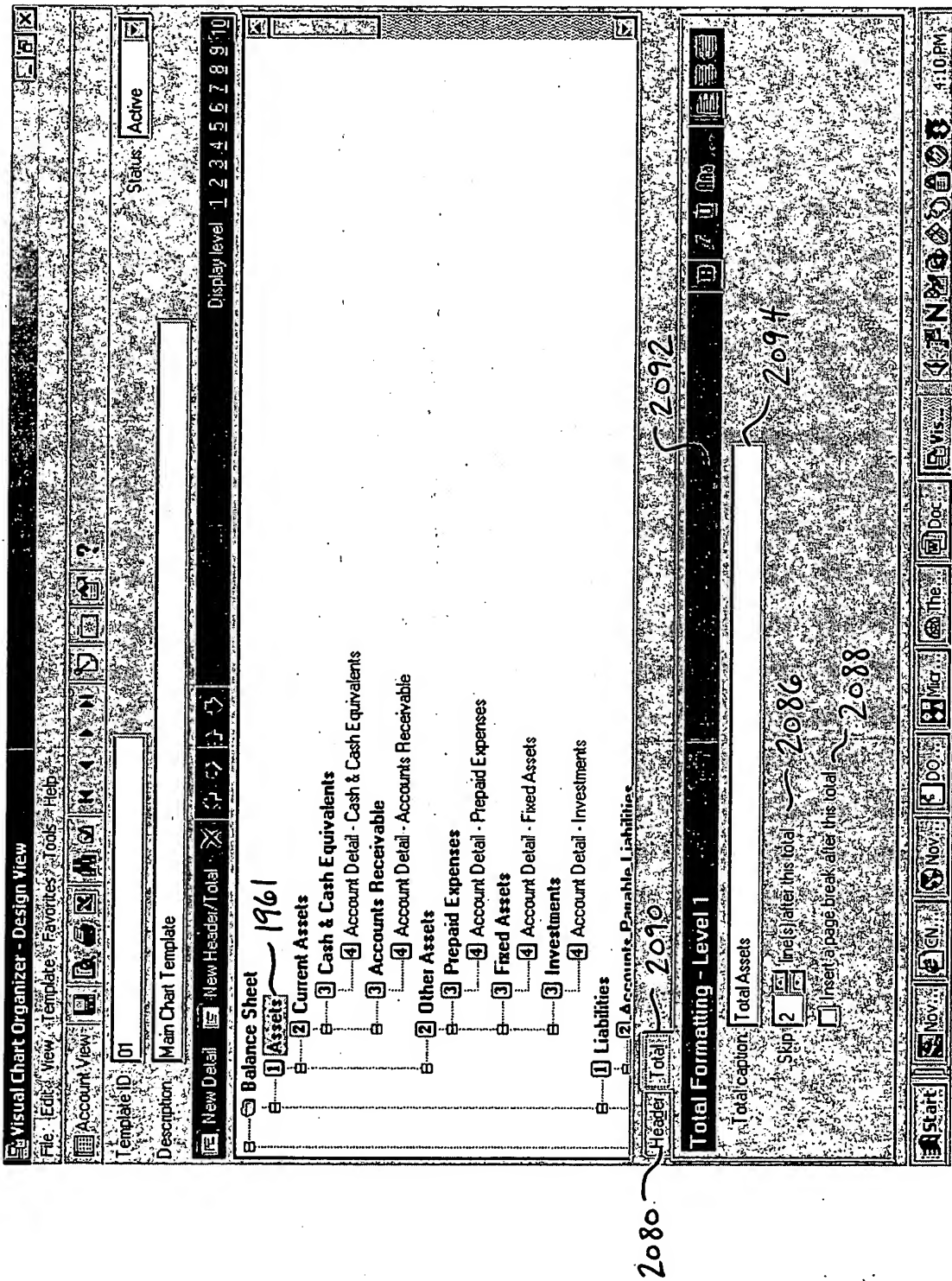


FIG. 20B

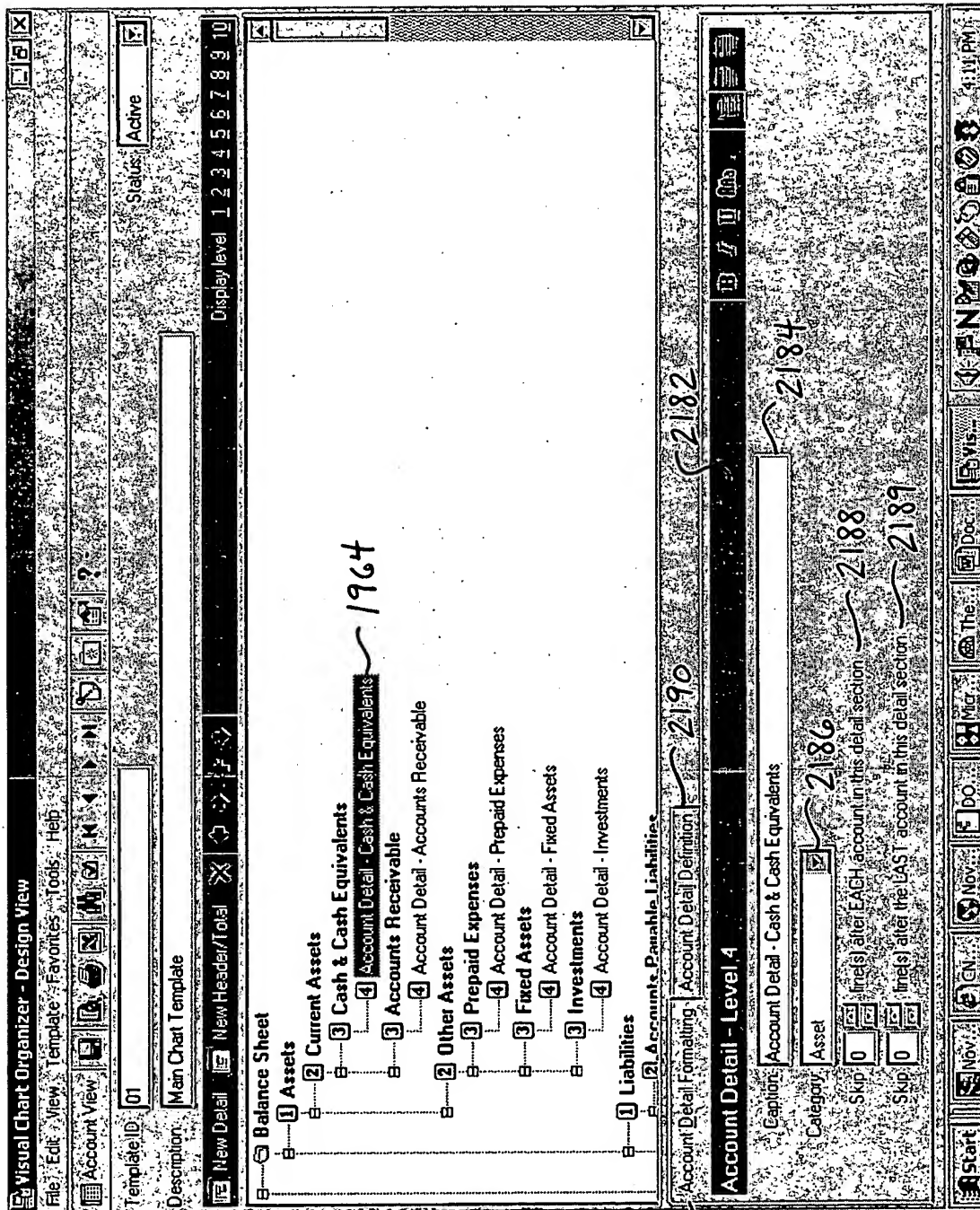


FIG. 21A

Visual Chart Organizer - Design View

File Edit View Template Favorites Tools Help

Account View: [Main Chart Template] Status: Active

Template ID: 01 Display level: 1 2 3 4 5 6 7 8 9 10

Description: Main Chart Template

Balance Sheet

Assets

1 Assets

2 Current Assets

3 Cash & Cash Equivalents

4 Account Detail: Cash & Cash Equivalents

3 Accounts Receivable

4 Account Detail: Accounts Receivable

2 Other Assets

3 Prepaid Expenses

4 Account Detail: Prepaid Expenses

3 Fixed Assets

4 Account Detail: Fixed Assets

3 Investments

4 Account Detail: Investments

Liabilities

2 Accounts Payable

2180

1910

1964

2190

2192

2194

2195

2196

2197

2198

Account codes from 1000 to account code 1199

Design Notes

Last account code before this detail line

First account code after this detail line

Valid account code range for Asset

There are no account detail lines before this line

1300

1000 to 1999

Start Nov 2 CN Nov 5 DO Mic The Doc Vis

4:11 PM

FIG. 21B



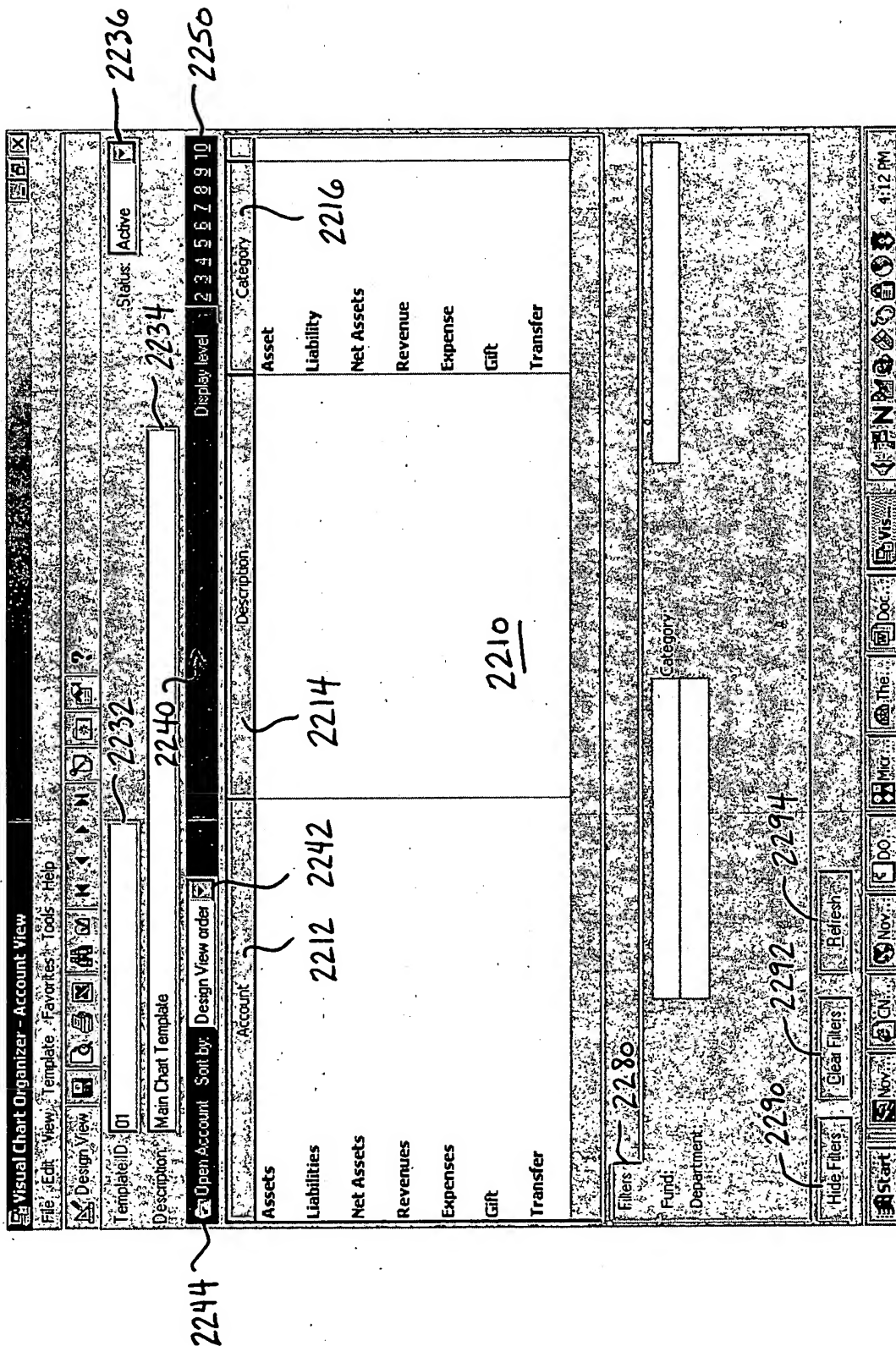


FIG. 22A

2200



**Visual Chart Organizer - Account View**

File Edit View Template Favorites Tools Help

[Design View] [?] [Navigation Icons]

Template ID: 01 Status: Active

Description: Main Chart Template

Open Account Sort by: Design View order Display level: 1 2 3 4 5 6 7 8 9 10

Account	Description	Category
<b>Assets</b>		Asset
Current Assets		Asset
Cash & Cash Equivalents		Asset
Accounts Receivable		Asset
Other Assets		Asset
Prepaid Expenses		Asset
Fixed Assets		Asset
Investments		Asset
<b>Liabilities</b>		Liability
Accounts Payable Liabilities		Liability
01-2000-00	2210	Accounts Payable

Fund: Department:

Fund Category:

Hide Filters Clear Filters Refresh

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4:14 PM

**FIG. 22C**





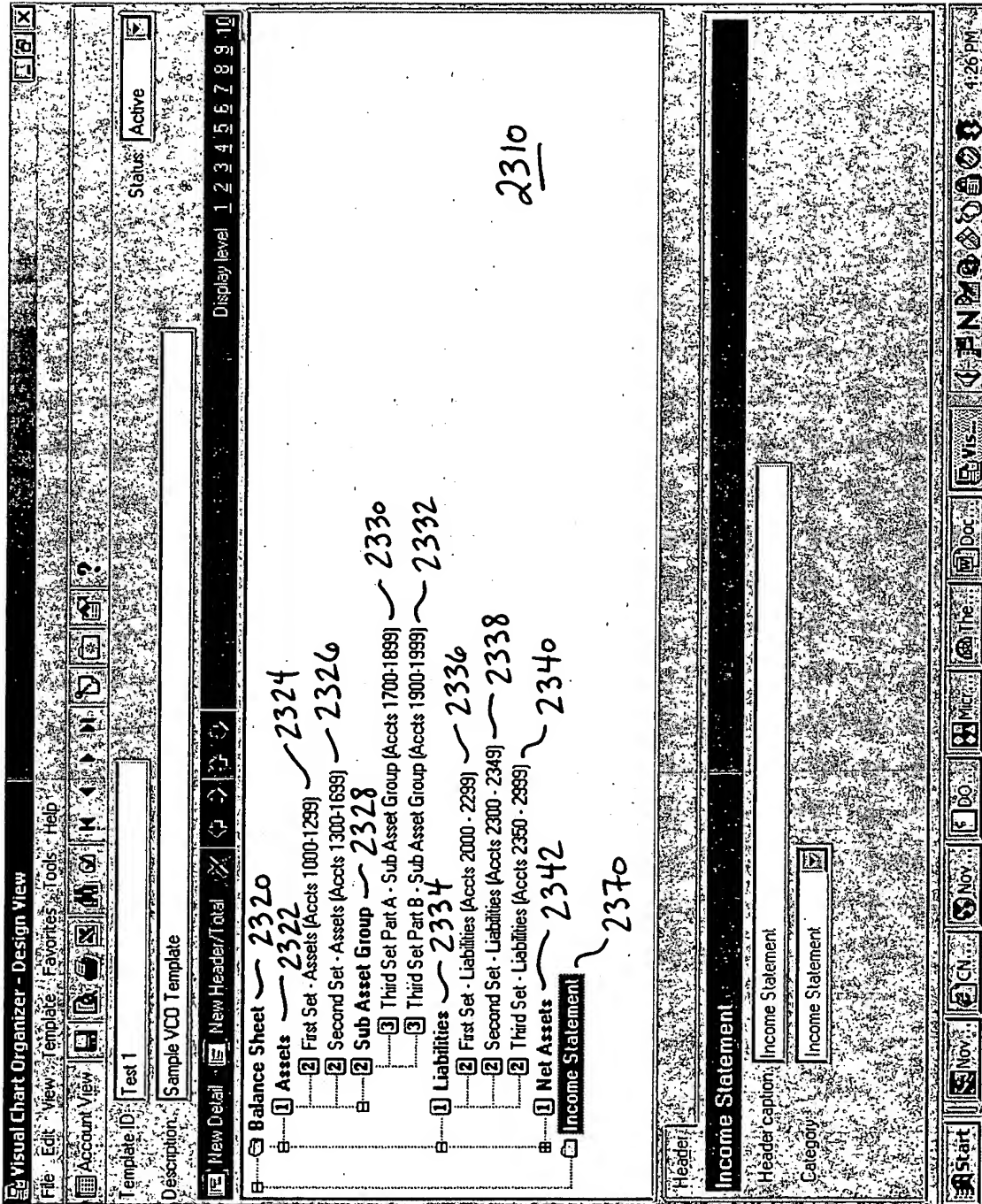


FIG. 23A

2300

Visual Chart Organizer - Design View

File Edit View Template Favorites Tools Help

Account View

Template ID: Test 1

Description: Sample VCO Template

Status: Active

Display level: 1 2 3 4 5 6 7 8 9 10

2310

Balance Sheet

- Assets
  - First Set - Assets (Accts 1000-1299)
  - Second Set - Assets (Accts 1300-1699)
  - Sub Asset Group
    - Third Set Part A - Sub Asset Group (Accts 1700-1899)
    - Third Set Part B - Sub Asset Group (Accts 1900-1999)
- Liabilities
  - First Set - Liabilities (Accts 2000 - 2299)
  - Second Set - Liabilities (Accts 2300 - 2349)
  - Third Set - Liabilities (Accts 2350 - 2999)
- Net Assets
  - Net Assets ~ 2342
  - Combined - Net Assets ~ 2344

Income Statement

2380

Account Detail Formatting Account Detail Definition

Account Detail - Level 2

Caption: Combined - Net Assets

Category: Net Assets

Skip 0 (line(s) after EACH account in this detail section)

Skip 0 (line(s) after the LAST account in this detail section)

Start Nov CN Nov DO Mic The Doc Eys

4:26 PM

FIG. 23B

2300



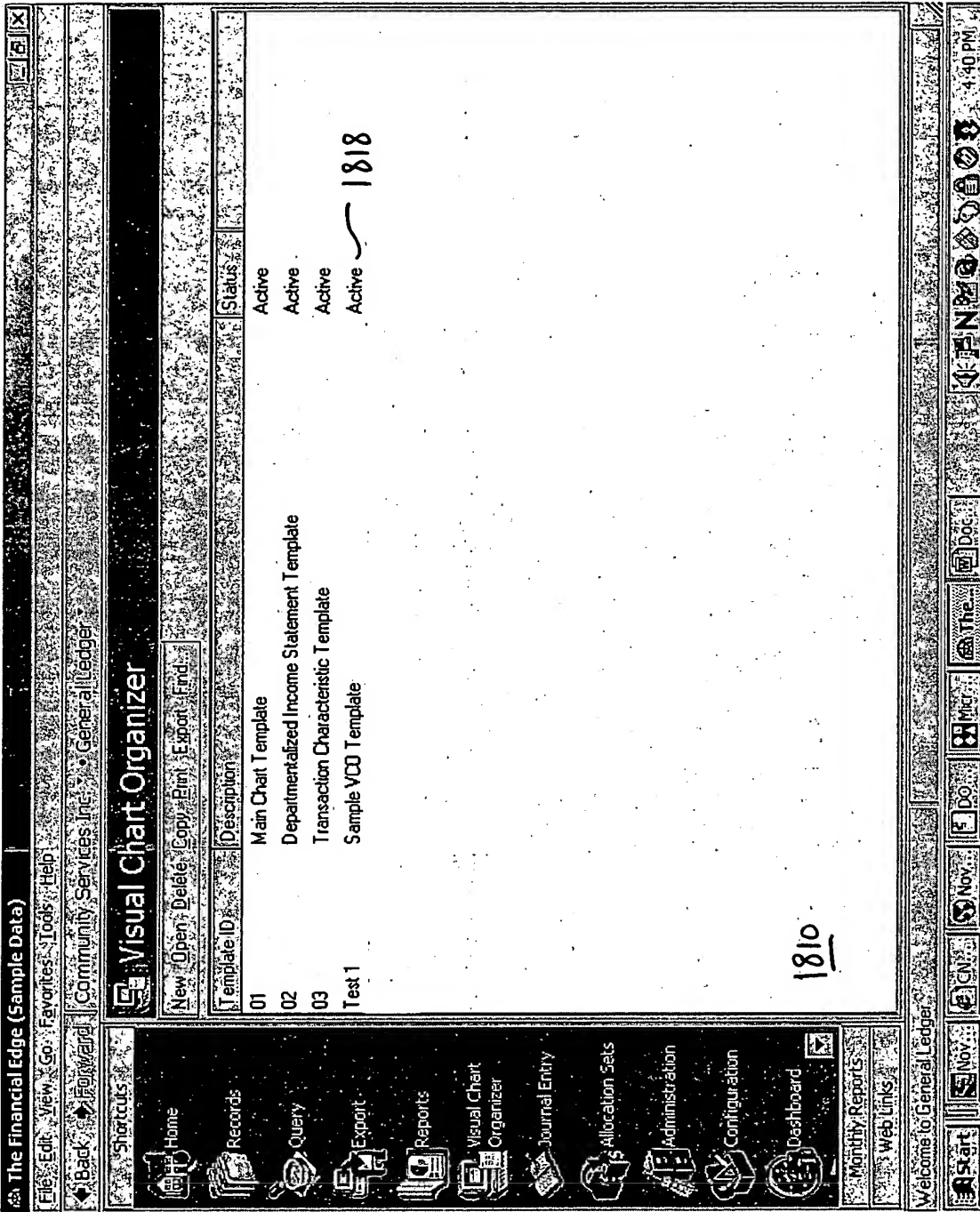


FIG. 24





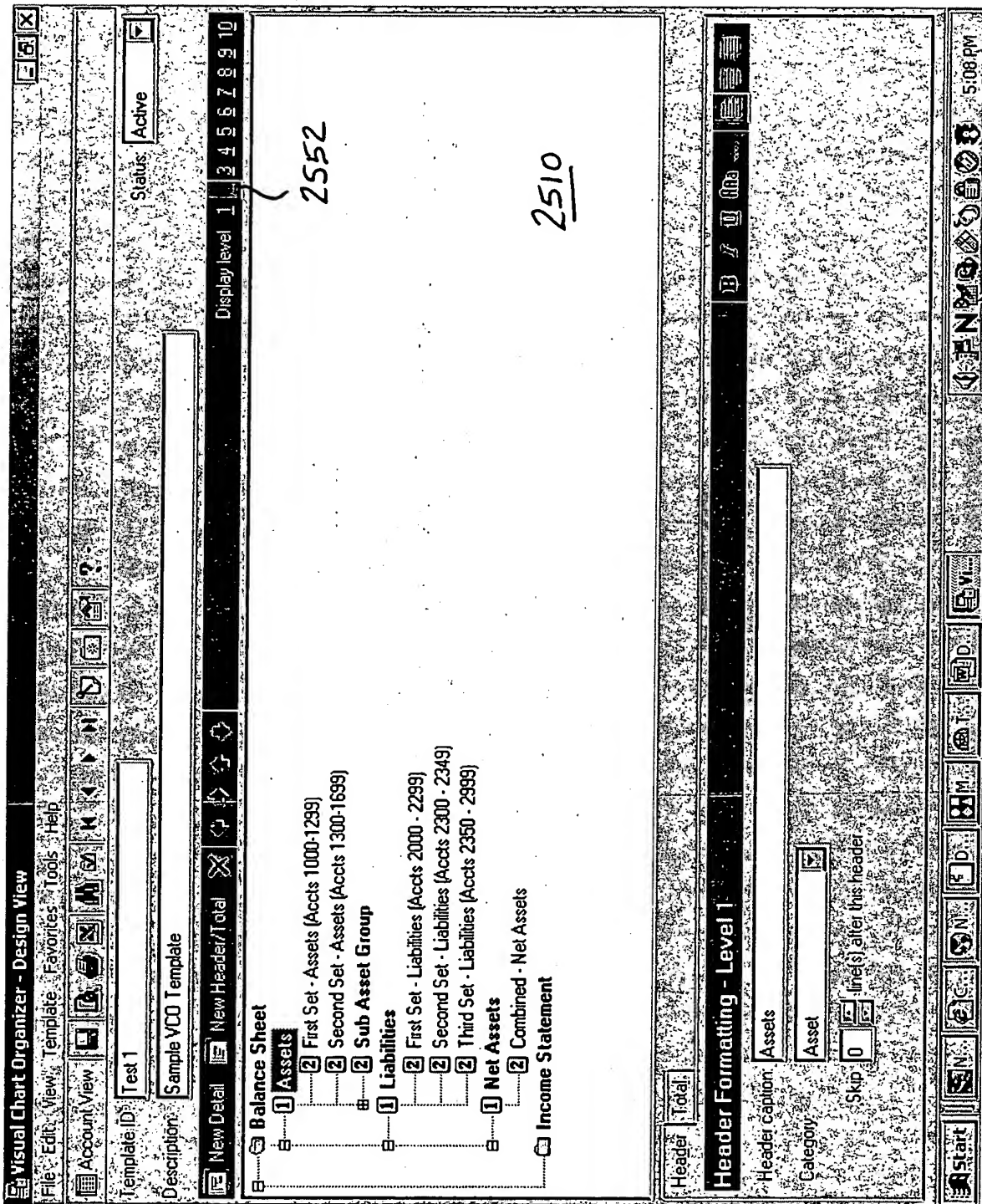


FIG. 25B

2500

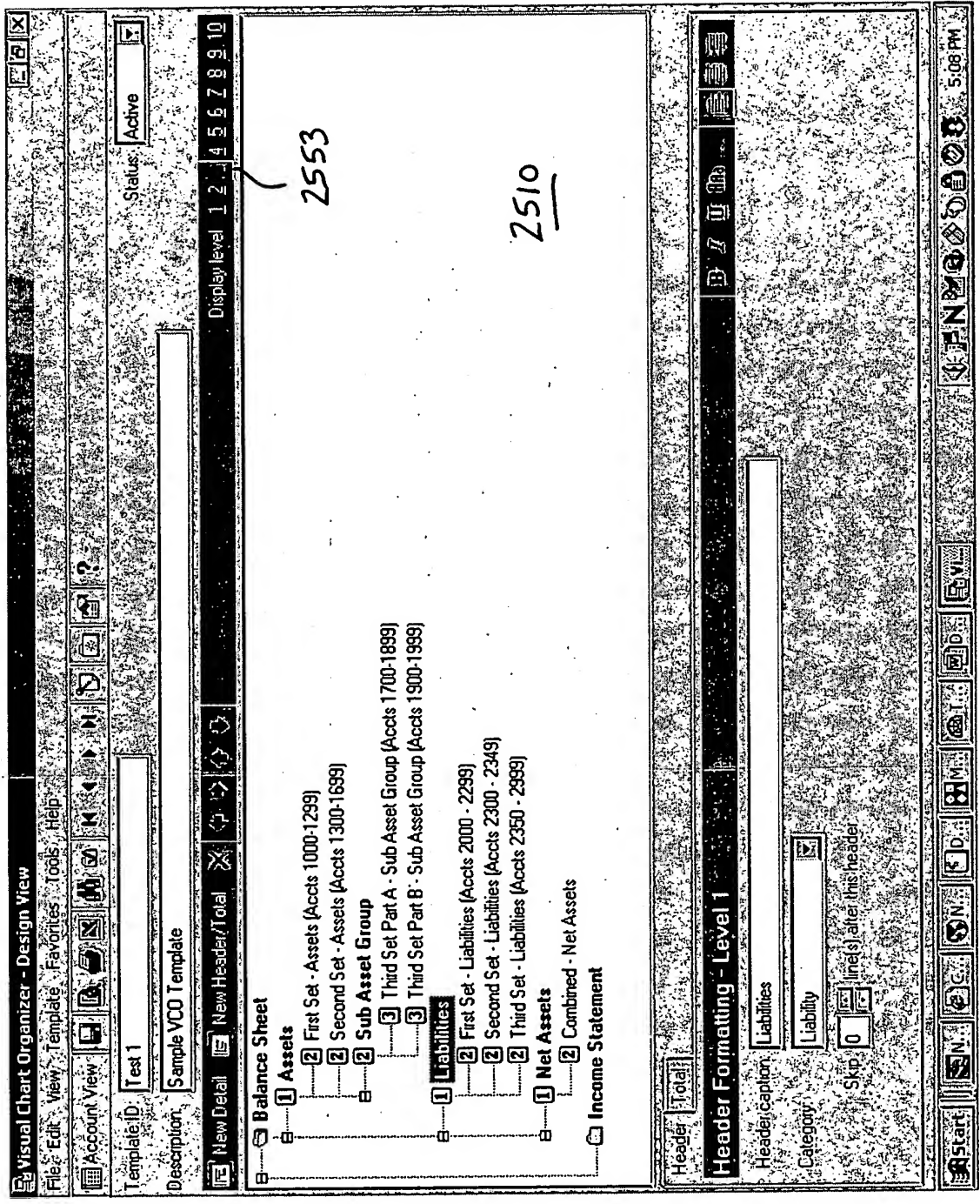


FIG. 25C

2500



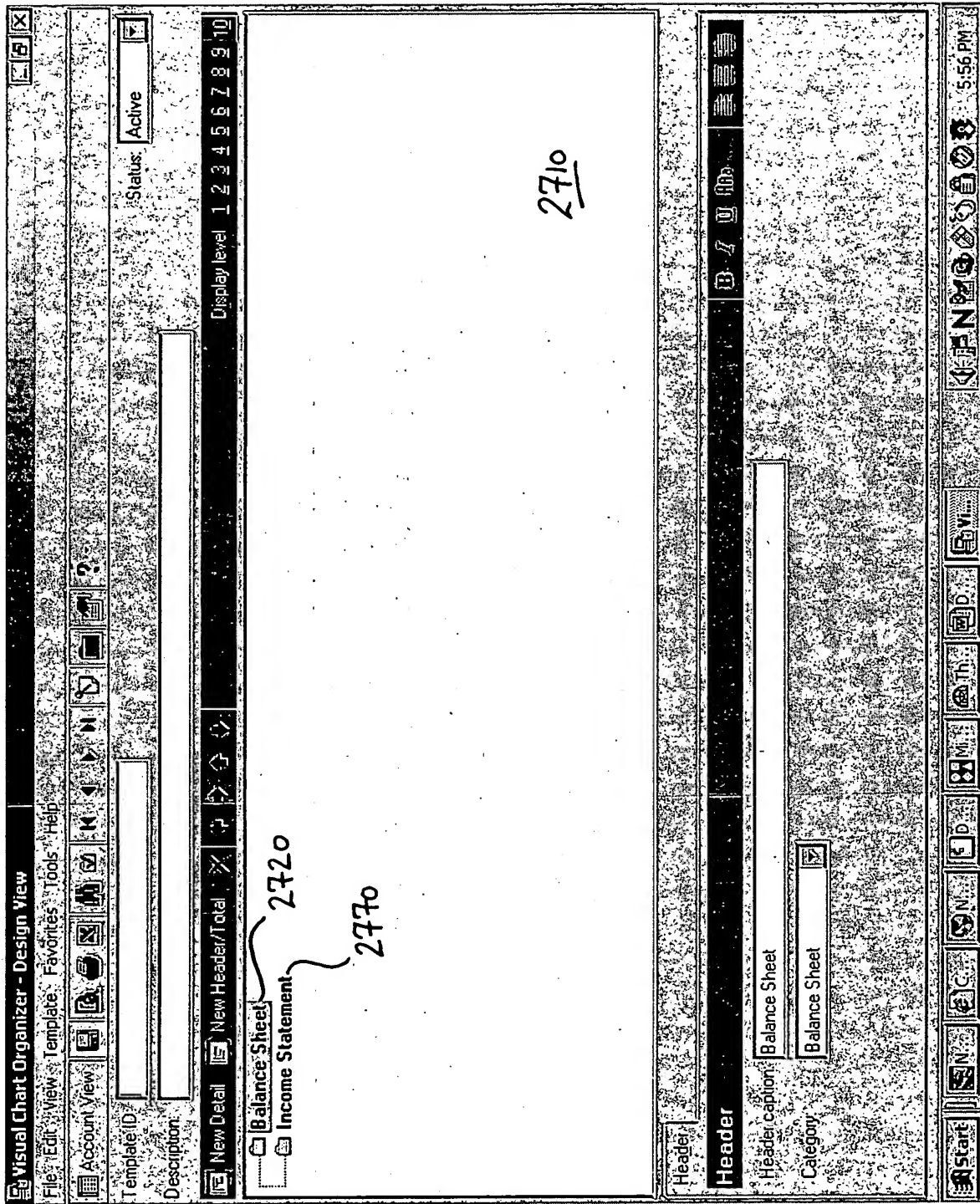


FIG. 27A

2700



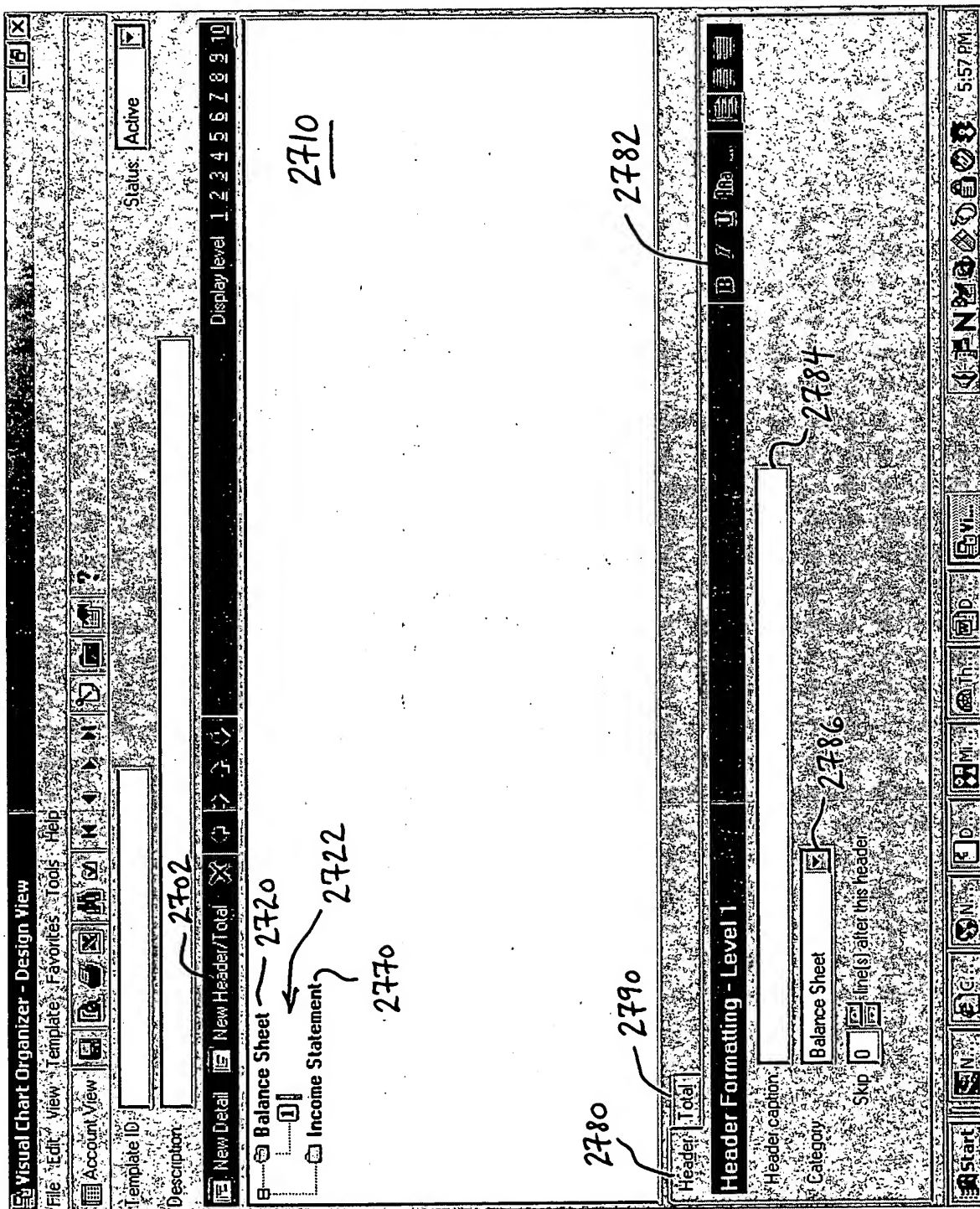


FIG. 27B

2700

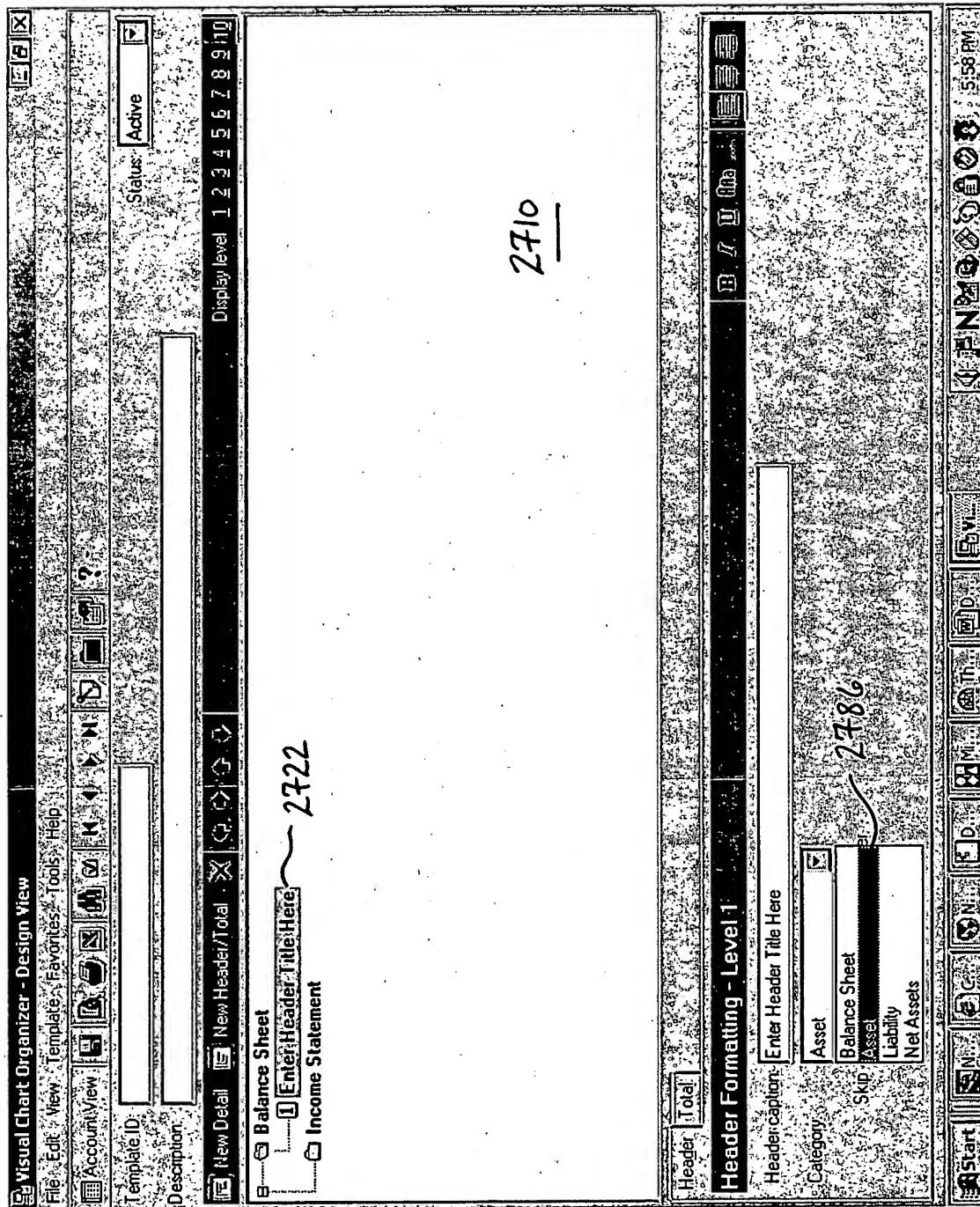


FIG. 27C

2700



Visual Chart Organizer - Design View

File Edit View Template Favorites Tools Help

Account View

Template ID:

Description:

New Detail

New Header/Total

Display level 1 2 3 4 5 6 7 8 9 10

Status: Active

Balance Sheet

Enter Header Title Here

Account Detail - Enter Header Title Here

Income Statement

Account Detail Formatting

Account Detail Definition

Account Detail - Level 2

Category

Asset

Skip 0

Skip 0

line(s) after EACH account in this detail section

line(s) after the LAST account in this detail section

Start

End

Print

Save

Undo

Redo

Zoom

Help

6:00 PM

FIG. 27E

2700

Visual Chart Organizer - Design View

File Edit View Template Favorites Tools Help

Account View

Template ID:

Description:

Status: Active

Display level: 1 2 3 4 5 6 7 8 9 10

New Detail New Header/Total

Balance Sheet

1 Enter Header Title Here 2722

2 Account Detail: Enter Header Title Here 2724

Income Statement

2710

2781 2791 2793

Account Detail Formatting Account Detail Delimitation

Include: Selected accounts by range

Account codes from 2795 to account code 2798

Design Notes

Last account code before this detail line: 2795

First account code after this detail line: 2796

Valid account code range for Asset: 1000 to 1999

2797 2799

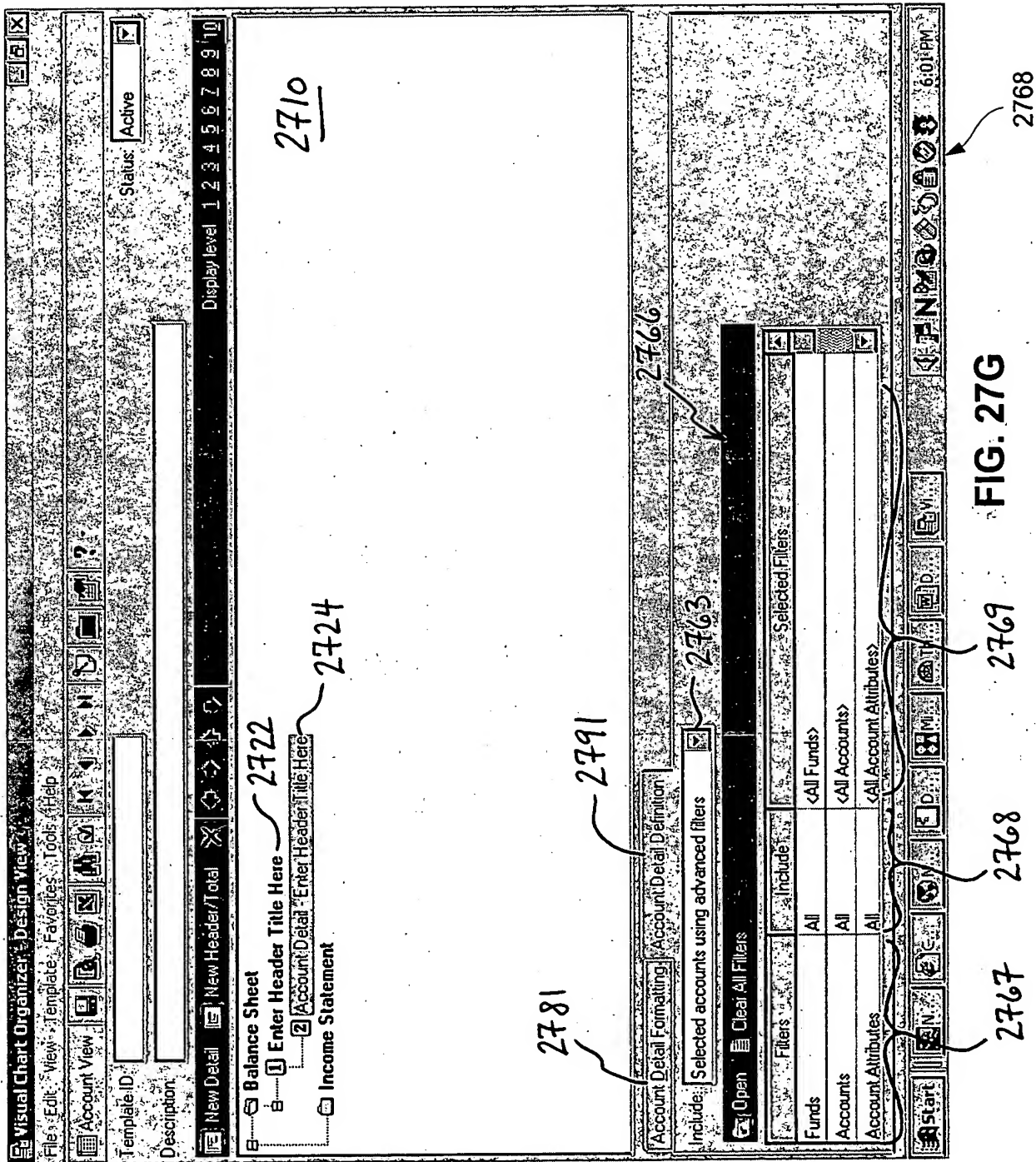
Start Stop Print View Print All

6:00 PM

FIG. 27F

2700





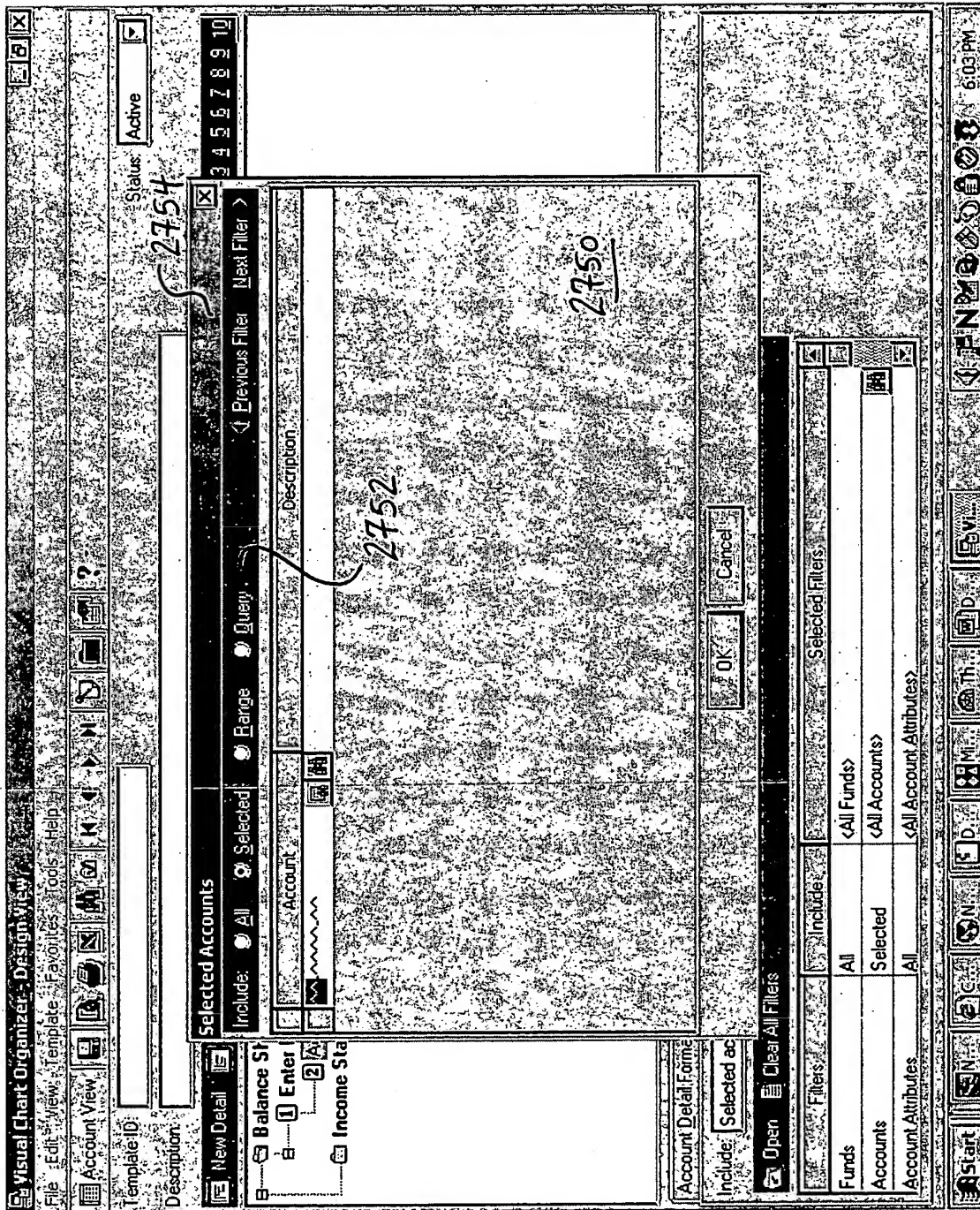


FIG. 27H

2700

2706

Visual Chart Organizer - Design View

File Edit View Template Favorites Tools Help

Account View

Test 2

Another Sample VCO Template

2712

2714

Active

Status

Display level 1 2 3 4 5 6 7 8 9 10

Balance Sheet

1 Enter Header Title Here (Asset)

2 Account Detail - Enter Header Title Here (Asset)

1 Enter Header Title Here (Liability)

1 Enter Header Title Here (2nd Set of Liabilities)

Income Statement

1 Enter Header Title Here (Revenue)

2 Account Detail - Enter Header Title Here (Revenue)

2720

2722

2724

2726

2728

2770

2772

2774

Account Detail Formatting

Account Detail Definition

Include: Selected accounts by range

Account codes from: 4000 to account code: 4999

Design Notes

Last account code before this detail line

First account code after this detail line

Valid account code range for Revenue

1999

There are no account detail lines after this line

4000 to 4999

Start

End

Print

Save

Exit

6:07 PM

FIG. 271

2700

2706

Visual Chart Organizer - Account View

File Edit View Template Favorites Tools Help

Design View

Template ID:  Status: Active

Description:

Open Account Sort by: Design View order

Display level: 1 2 3 4 5 6 7 8 9 10

Account	Description	Category
Enter Header Title Here (Asset)		
01-1000-00	Operating Cash Account	Asset
01-1030-00	Payroll Account	Asset
01-1040-00	Student Billing/AR Cash	Asset
01-1050-00	Petty Cash	Asset
01-1199-00	Accounts Receivable	Asset
01-1200-00	Tuition Receivable-Default	Asset
01-1300-00	Grants Receivable	Asset
01-1400-00	Allowance for Doubtful Account	Contra-Asset
01-1450-00	Interest Receivable	Asset
01-1500-00	Advances	Asset
01-1550-00	Pledges Receivable	Asset
01-1800-00	Land & Improvements	Asset
01-1810-00	Buildings	Asset
01-1840-00	Vehicles	Asset

Filters: Fund:  Department:  Category:

Hide Filters Clear Filters Refresh

Start Stop Print View

6:08 PM

FIG. 27J

2700

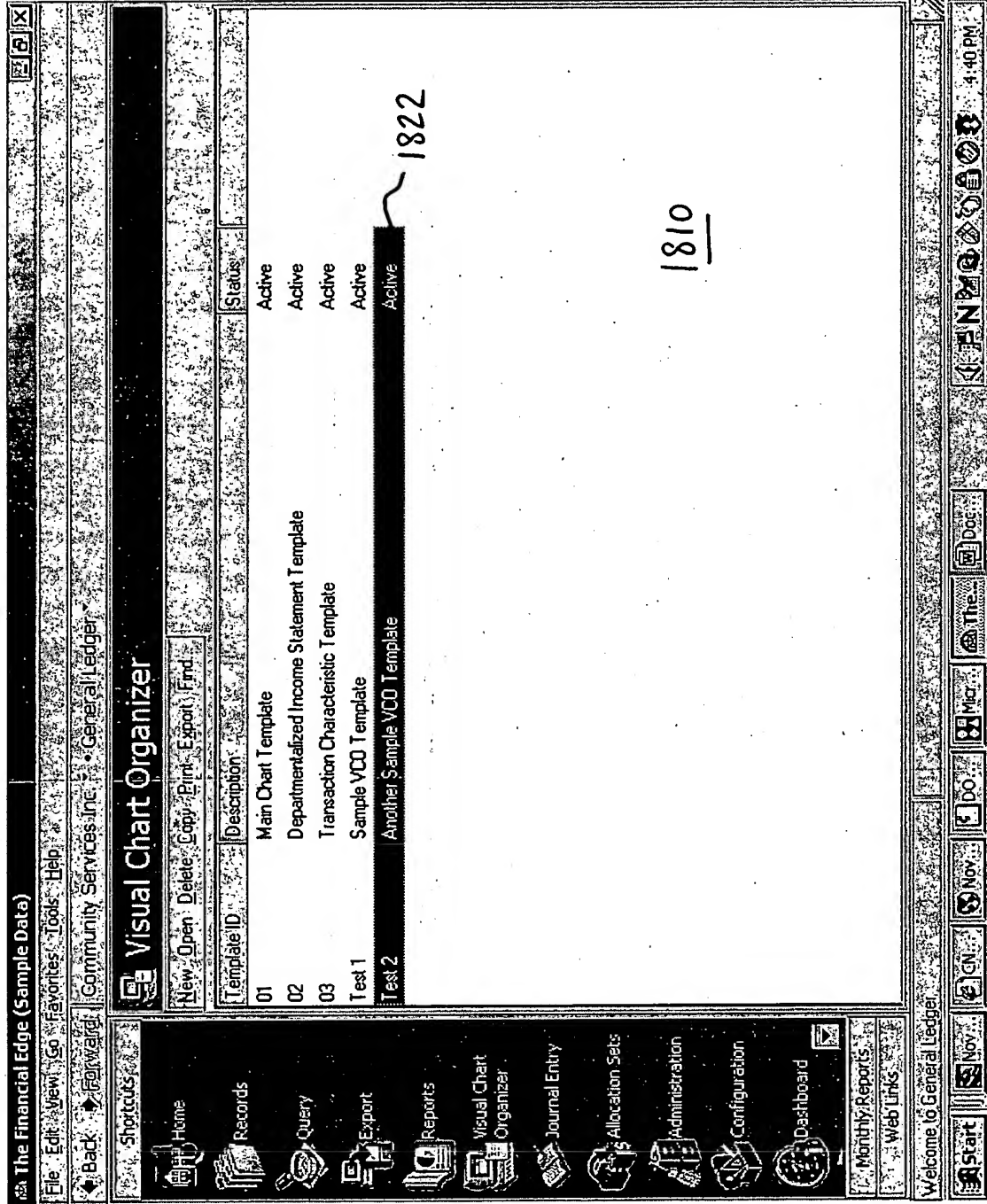


FIG. 28

1800



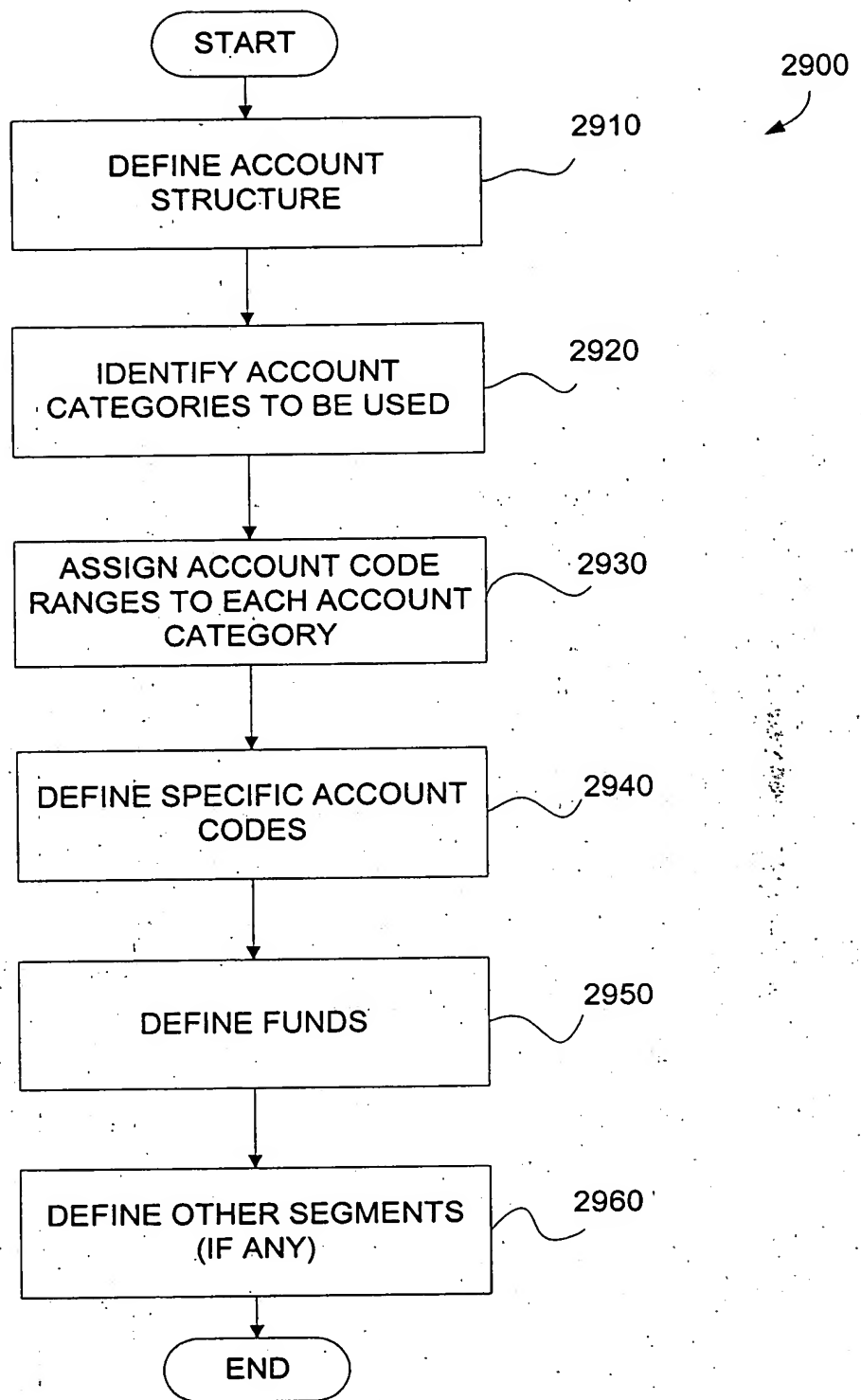


FIG. 29

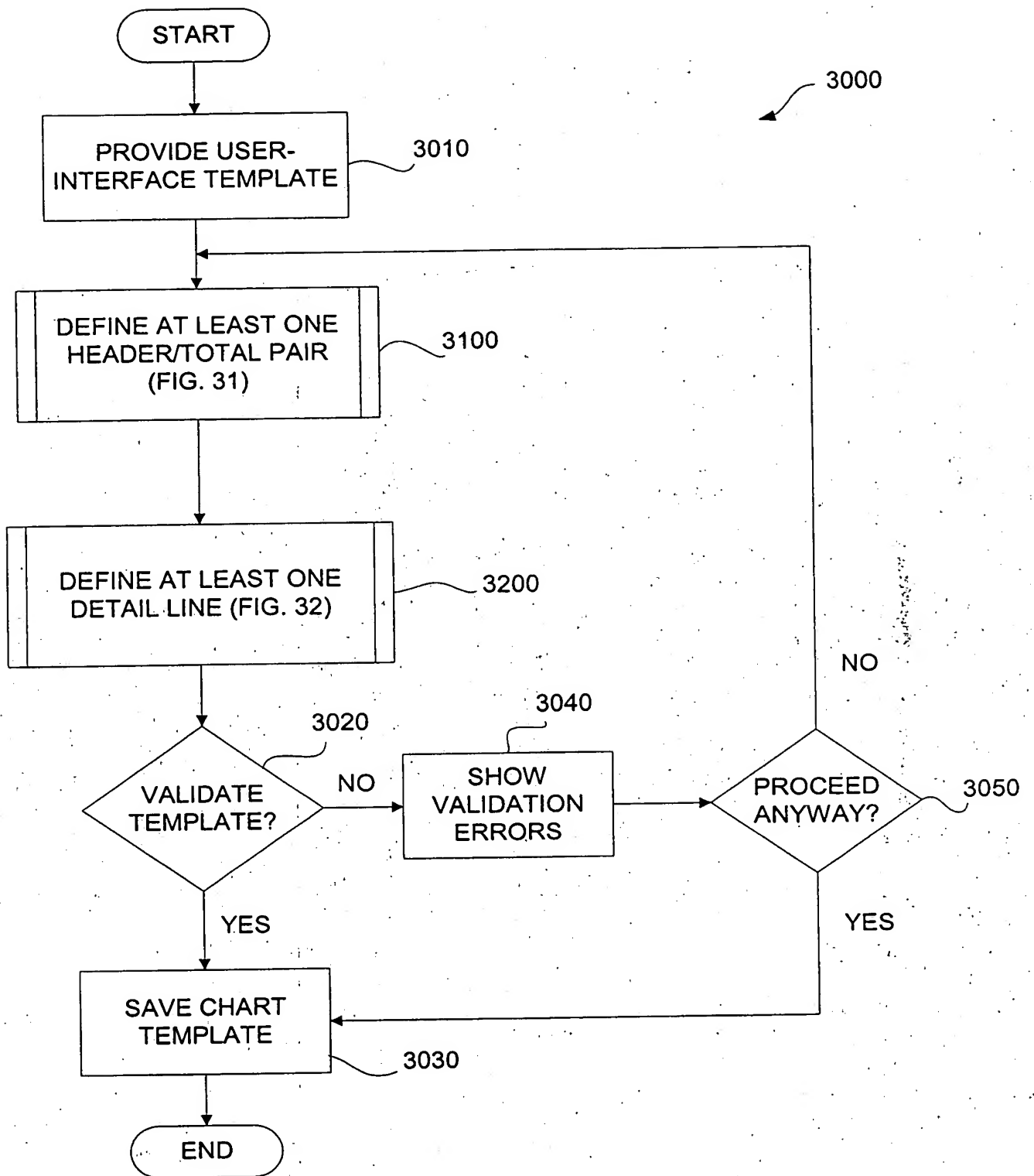


FIG. 30

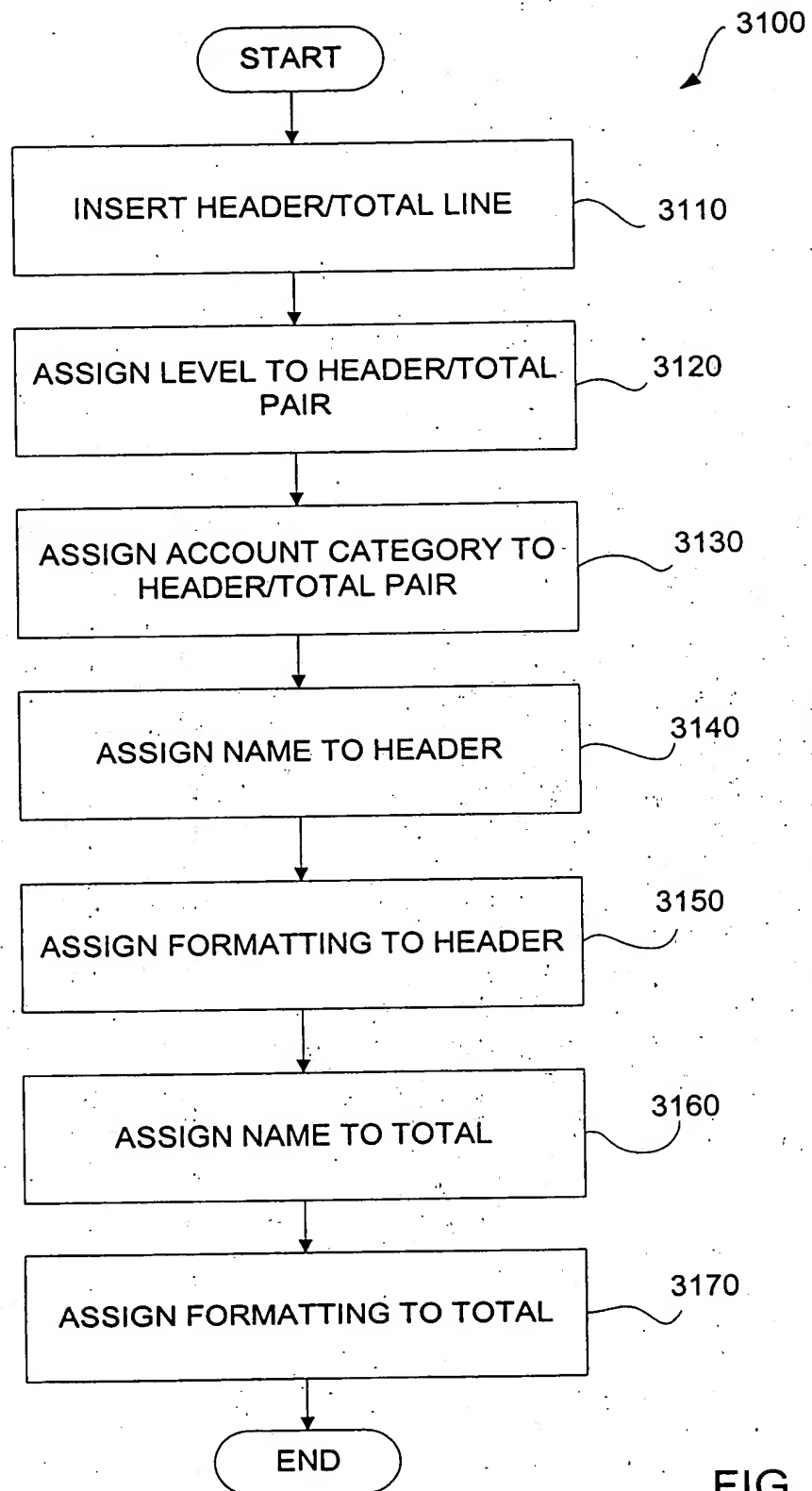


FIG. 31

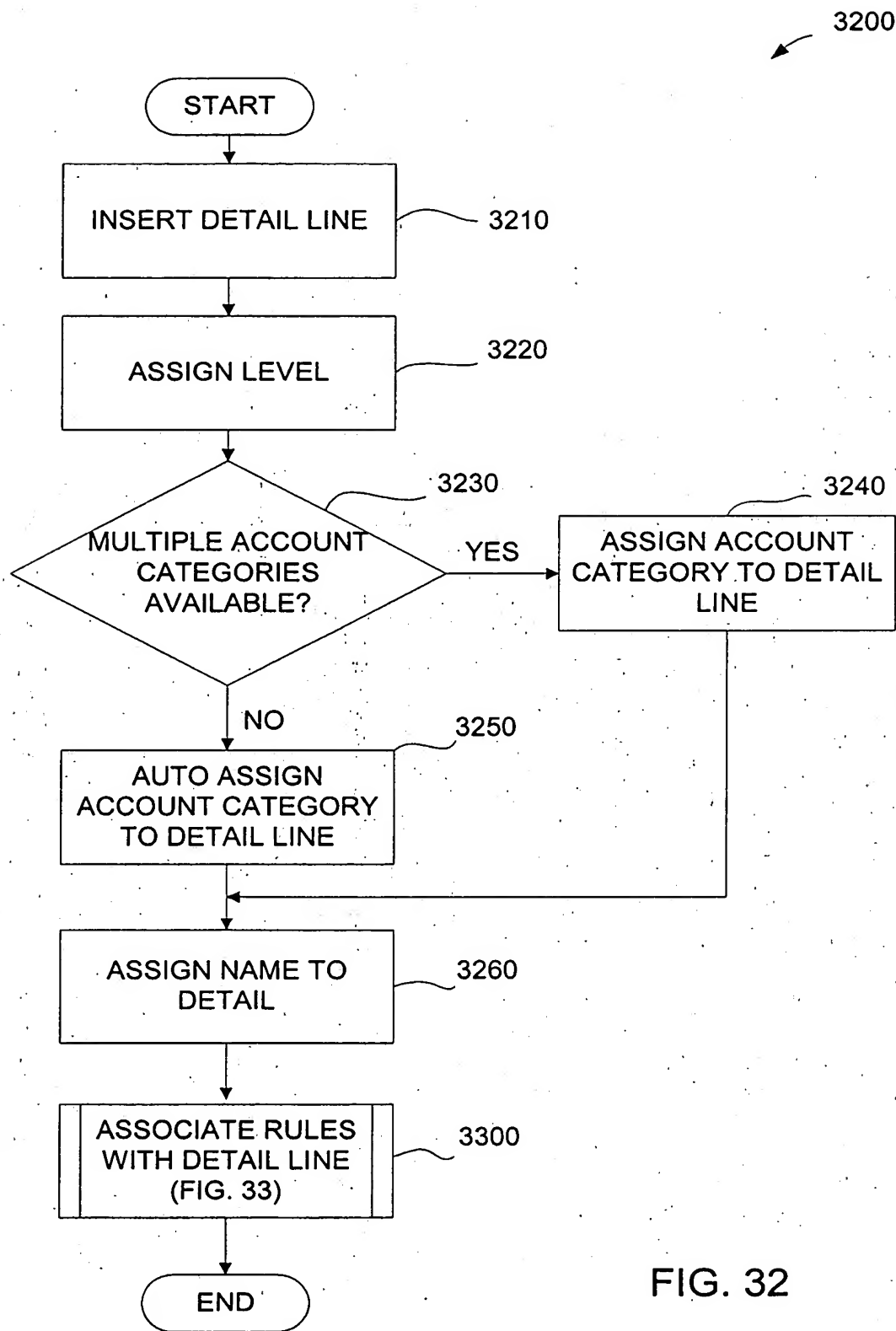


FIG. 32

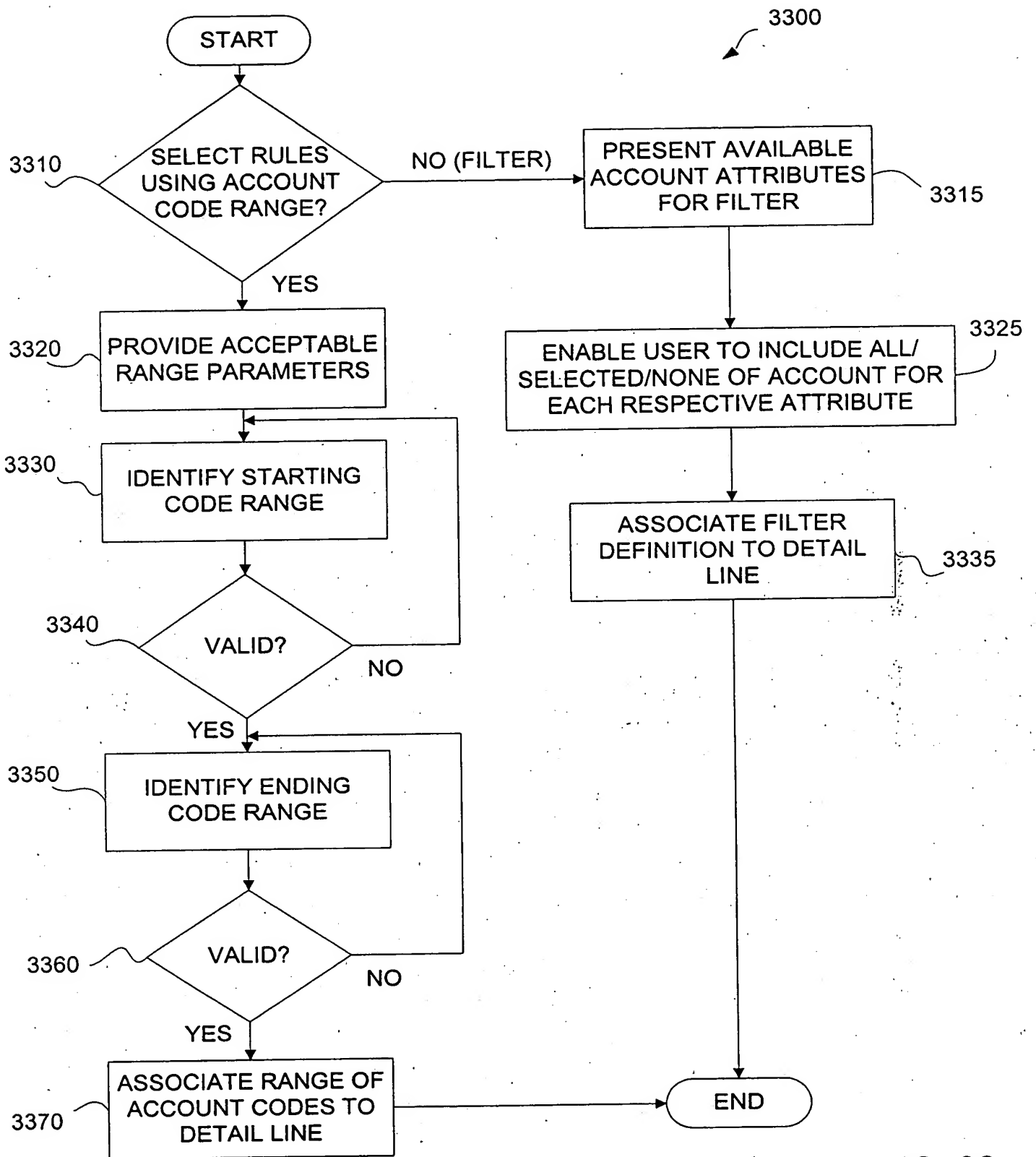


FIG. 33



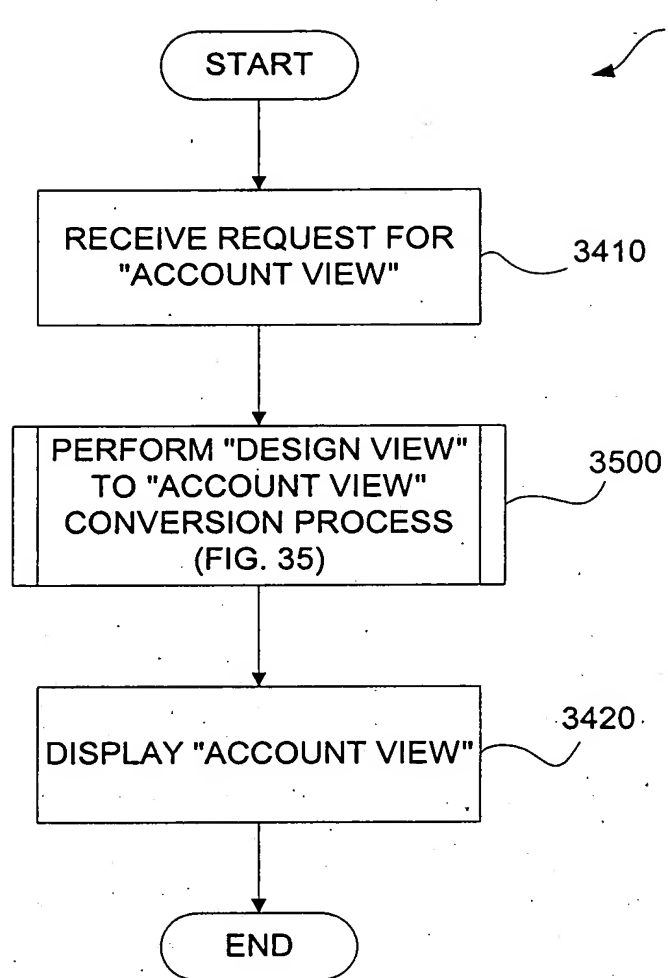


FIG. 34

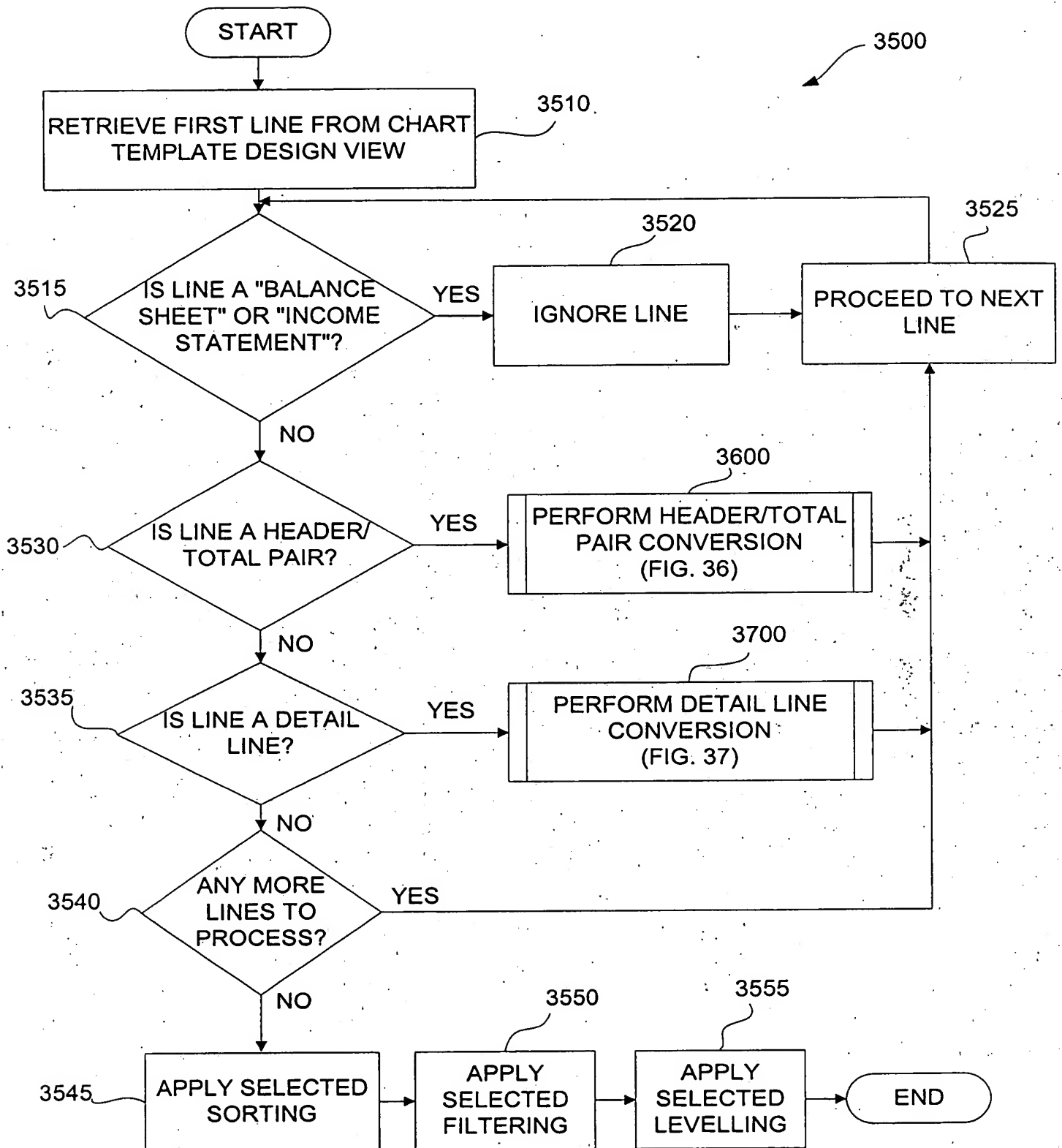


FIG. 35

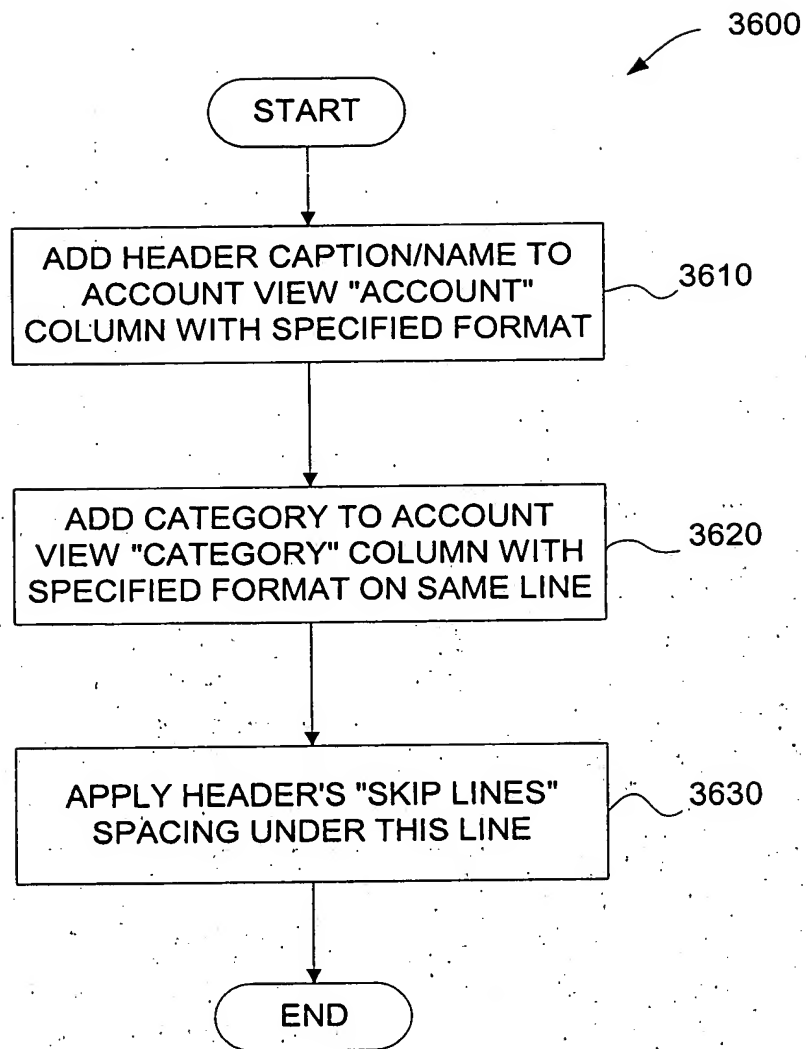


FIG. 36

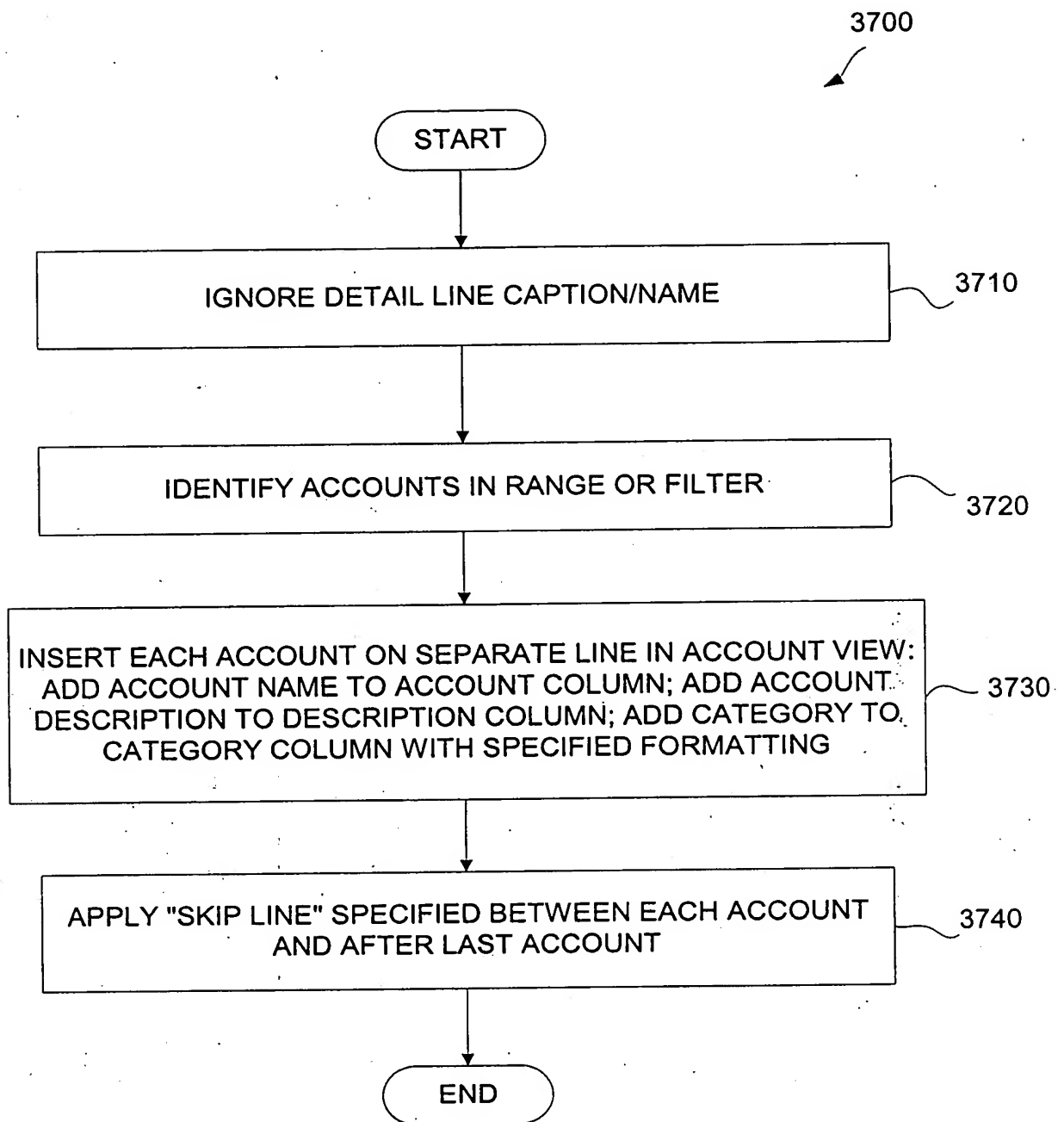


FIG. 37

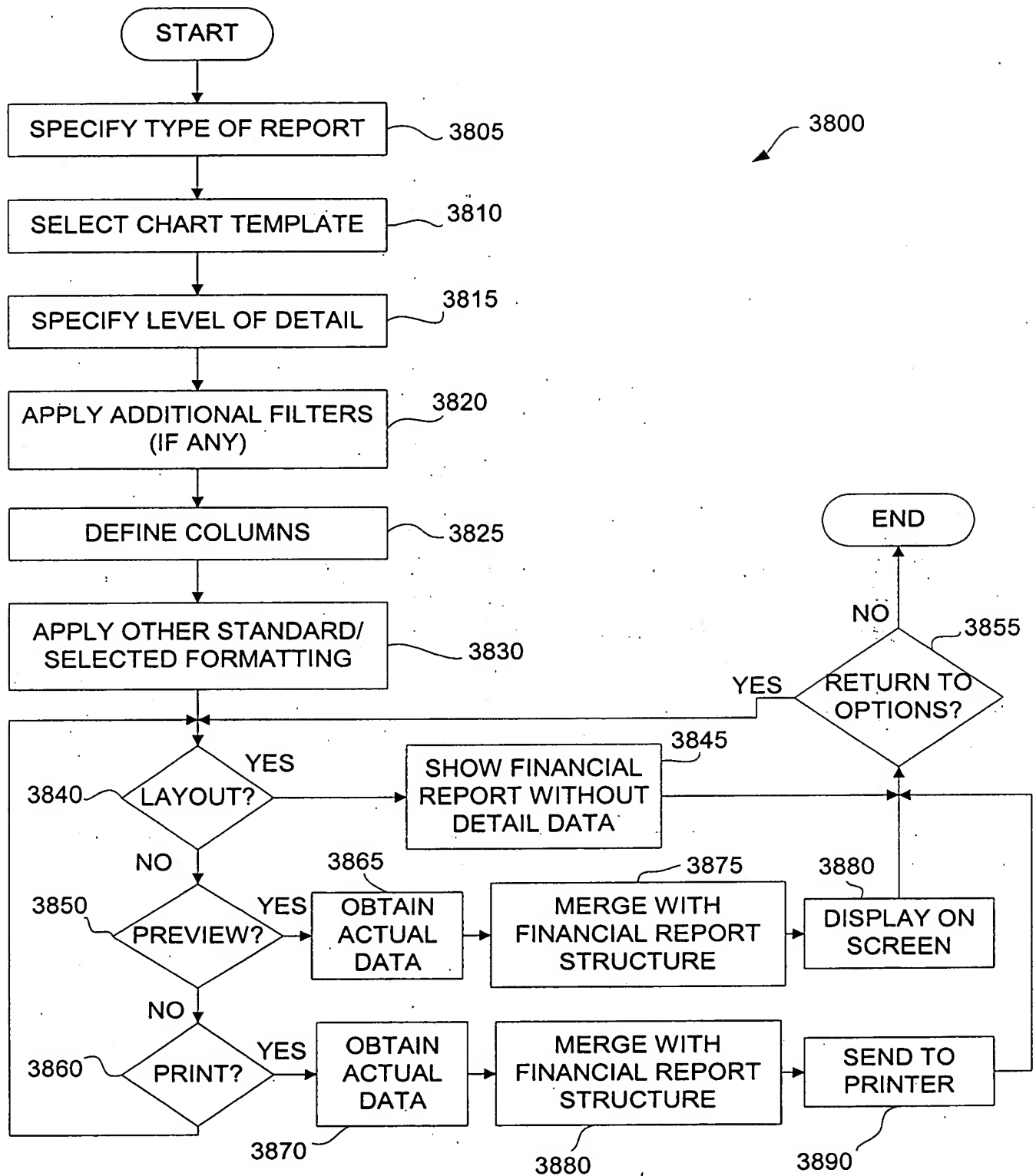


FIG. 38